



**LEGAL BULLETIN**  
**OF THE NICOLAUS COPERNICUS UNIVERSITY**  
**IN TORUŃ**

**Year 2024; item 10**

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**ANNOUNCEMENT No. 2**

**of the Rector of the Nicolaus Copernicus University in Toruń**

of 9 January 2024

**on the consolidated text of on the consolidated text of Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of Nicolaus Copernicus University in Toruń**

Pursuant to art. 18 of Resolution No. 94 of the NCU Rector of 12 May 2023 on internal acts of the University of Nicolaus Copernicus in Toruń (NCU Legal Bulletin of 2023, item 161) and art. 5 of Resolution No. 8 of the NCU Senate of 28 February 2023 on amending Resolution No. 37 of the NCU of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2023, item 57)

**it is announced** as follows:

the consolidated text of Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120) is attached to this announcement as amended:

- by Resolution No. 34 of the Senate of the Nicolaus Copernicus University in Toruń of 26 May 2020 amending Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2020, item 195),
- by Resolution No. 61 of the Senate of the Nicolaus Copernicus University in Toruń of 27 October 2020 amending Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2020, item 379),
- by Resolution No. 8 of the Senate of the Nicolaus Copernicus University in Toruń of 28 February 2023 amending Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 - Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2023, item 57).

**RECTOR**

**Prof. dr hab. Andrzej Sokala**

**RESOLUTION No. 37**

**of the Senate of the Nicolaus Copernicus University in Toruń**

16 April 2019

**Statutes of the Nicolaus Copernicus University in Toruń**

Pursuant to Art. 28.1.1 and Art. 34.2 the Act dated 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2018, item 1668, as amended)

**The Senate resolves** as follows:

**STATUTES  
OF THE NICOLAUS COPERNICUS UNIVERSITY  
IN TORUŃ**

Established in 1945 in the birthplace of the renowned scientist, Nicolaus Copernicus, the Nicolaus Copernicus University in Toruń owes its origin to the dedicated efforts of personnel from the Stefan Batory University in Vilnius and the John Casimir University in Lviv who relocated here following the war. Drawing inspiration from the esteemed legacies of these universities, it also pays homage to the academic traditions of the Pomerania and Chełmno Land. In 2004, the University became home the Ludwik Rydygier Collegium Medicum in Bydgoszcz, formerly known as the Ludwik Rydygier Medical University in Bydgoszcz.

The Nicolaus Copernicus University in Toruń is a public institution which operates in accordance with the Law on Higher Education and Science. Additionally, it proudly stands as a signatory to the Great Charter of European Universities, "Magna Charta Universitatum," adopted on 18 September 1988 in Bologna.

**Chapter 1**  
**GENERAL PROVISIONS**

**Article 1**

1. The Nicolaus Copernicus University in Toruń, hereinafter referred to as the University, is a public university.
2. The patron of the University is Nicolaus Copernicus. The anniversary of his birth – 19 February (University Day) – is a celebration of the entire University community.
3. The University has legal personality and is seated in Toruń.
4. The University operates in Toruń and Bydgoszcz. Collegium Medicum is seated in Bydgoszcz.
5. The official abbreviation of the University's name is UMK.
6. The names of the University and its organizational units in foreign languages are regulated by the Rector's order.
7. The University operates on the basis of the Act of 20 July 2018 – Law on Higher Education and Science, hereinafter referred to as the act, of the Statutes and the customs formed in its tradition.

**Article 2**

1. The University has an emblem and a banner.
2. Collegium Medicum has an emblem and a banner.
3. The mission of the University is defined by the motto "Veritas in omnibus quaerenda est".
4. The University and its departments have logos and colors.
5. The designs of emblems, logos and colors are specified in the University's Visual Identity Book.
6. The rules of using emblems and banners are defined by the Rector's order.

**Article 3**

1. Employees of the University and its students and doctoral students shall form a self-governing community of the University.
2. Students of the University shall form a Student Government.
3. Doctoral students of the University shall form a Doctoral Student Government.
4. Organization and operation of the governments referred to in art. 3.2 and art. 3.3, including the method of the appointment of representatives to bodies operating at the University, are laid down in the regulations of the Student Government and the Doctoral Student Government respectively.

#### **Article 4**

1. The University shall be autonomous in all areas of its activity pursuant to the rules laid down in the act.
2. The University carries out its tasks in accordance with the principle of freedom of teaching, artistic creation, scientific research and publication of their results.
3. The University operates with respect for universal values, including ethical principles, concerning equal treatment and good practice in education and scientific activity, as well as with particular regard to the importance of social responsibility in all areas of its activities.

#### **Article 5**

1. The University's primary duties shall include:
  - 1) conducting scientific activities and providing higher education;
  - 2) providing research services and transfer of knowledge and technology to the economy;
  - 3) conducting artistic and preservation activities;
  - 4) providing education for doctoral students;
  - 5) providing postgraduate education or other forms of education;
  - 6) educating and promoting the staff of the University;
  - 7) shaping the attitudes of students and doctoral students in respect for freedom and human rights, legal order, democratic principles and responsibility for the Polish state and national tradition;
  - 8) disseminating scientific and cultural achievements;
  - 9) acting for the benefit of local and regional communities;
  - 10) creating the conditions for persons with disabilities to participate fully in:
    - a) the process of admission to the University for educational purposes,
    - b) education,
    - c) conducting scientific activities;
  - 11) creating conditions for students, doctoral students and employees to develop and improve their skills in foreign languages;
  - 12) creating conditions for students for the development of physical culture;
  - 13) participating in the provision of medical and veterinary care within the scope and forms specified in the regulations on medical activity or the regulations on animal treatment facilities.
2. The University, while performing the tasks specified in art. 5.1, cooperates with national and foreign scientific, artistic and other institutions, as well as public administration bodies, and participates in the creation of an international area for higher education.

3. The University, together with other national or foreign entities, including in particular universities and research institutions, may establish, on the basis of an agreement concluded by the Rector after consultation with the Senate, intercollegiate organizational units for the joint implementation of objectives arising from the acts or the Statutes.
4. The University, when implementing the tasks specified in the Statutes, processes personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the EU L 119 dated 04.05.2016) as well as with the act and the Statutes.

#### **Article 6**

1. Lectures at the University are open subject to the exceptions referred to in art. 6.2.
2. The Senate, taking into consideration the type of classes and their content, shall determine by way of a resolution the lectures that are closed.
3. The Senate, by way of a resolution, may specify the conditions of attendance at lectures.

#### **Article 7**

The University maintains lasting ties with its graduates and takes an interest in their career paths.

#### **Article 8**

In respecting its own traditions, the University preserves and develops academic customs.

#### **Article 9**

The University participates in representative institutions of higher education and science.

#### **Article 10**

Foundations and organizations for employees, students, doctoral students, graduates and retirees of the University and its supporters may operate at the University.

#### **Article 11**

1. The University may join national and international organizations for universities.
2. A resolution on the University's membership in organizations referred to in art. 11.1 shall be adopted by the Rector's Council after consultation with the Senate.

#### **Article 12**

Whenever the provisions of the Statute refer to:

- 1) **Statutes** – it shall be understood as these Statutes,
- 2) **field of science** – it shall also be understood as a field of art in accordance with the act,
- 3) **scientific discipline** – it shall also be understood as an artistic discipline in accordance with the act,

- 4) **minister** – it shall mean the minister responsible for higher education and science,
- 5) **managerial function** – means the managerial function referred to in art. 61 of the Statutes,
- 6) **academic teacher representing a scientific discipline** – it shall be understood as an academic teacher employed in a group of research or research and teaching staff who have declared that they belong to the scientific discipline to the extent of at least 50%,
- 7) **academic degree** – it shall also mean a degree in the field of art,
- 8) **absolute majority of votes** – it shall mean obtaining in favour of a voted proposal or candidate more than half of the votes validly cast in the presence of the required by law number of entitled voters, i.e. when in the voting the number of votes for a proposal or candidate is bigger than the sum of the votes against and abstentions,
- 9) **simple majority of votes** - it shall mean obtaining more votes validly cast in favour of a voted proposal than votes against in the presence of the required number of entitled voters, i.e. when in the voting the number of votes for a proposal is bigger than the number of votes against, and abstentions are not taken into account,
- 10) **Act** - it shall mean the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2022, item 574, as amended).

## **Chapter 2**

### **HONORARY TITLES**

#### **Article 13**

1. The University takes care to preserve the memory of employees, graduates, students and doctoral students of merit.
2. The Senate may name organizational units, edifices, and halls after persons of merit and may authorize the placement of commemorative plaques and sculptures on the premises of the University. The Senate may establish other forms of celebrating the memory of persons of merit.
3. At the request of the Rector, Dean, or the head of an organizational unit, reviewed by the Chapter of Honorary Titles, the Senate adopts a resolution on naming, and placing an honorary plaque or sculpture.
4. Records of names and commemorative plaques and sculptures are maintained by the Rector.

#### **Article 14**

1. The academic honorary title conferred by the University is the title of doctor honoris causa

of the Nicolaus Copernicus University in Toruń.

2. The title of doctor honoris causa is conferred by the Senate on persons of particular merit for scientific, cultural or social life at the request of the Scientific Discipline Council authorized to confer academic degrees.
3. The proposal to confer the title of doctor honoris causa is submitted to the Rector by the Scientific Discipline Council in writing, providing information about the candidate along with a justification.
4. Candidates for the title of doctor honoris causa are presented by the Rector at the April meeting of the Rector's Council.
5. Upon approval of the Rector's Council, the Rector shall present a motion to initiate proceedings for the conferment of the title of doctor honoris causa at the next meeting of the Senate.
6. Upon the Scientific Discipline Council's request, the Senate shall designate a supervisor and three reviewers. Subsequently, the Senate shall request the entities employing these reviewers to express the opinions of the senates or other bodies competent in scientific matters based on the reviews provided. In cases where a reviewer is employed by the University, the Senate's opinion is unnecessary.
7. The Senate, after reviewing the opinions of the reviewers and the opinions referred to in art. 14.6, shall adopt a resolution on the conferral of the title of doctor honoris causa.
8. Resolutions on the conferral of the title of doctor honoris causa shall be adopted by a majority of 3/5 of the votes of the statutory composition of the competent body.
9. The presentation of the title of doctor honoris causa is held on the University Day. In justified cases, the title may be presented at another time.

#### **Article 15**

1. The University's special distinction is the *Convallaria Copernicana*.
2. The distinction referred to in art. 15.1 shall be awarded to a person or institution for outstanding contribution to the development of science or special merit for the development of the University.
3. The right to propose candidates for a distinction is vested in members of the Chapter of Honorary Titles, the Scientific Discipline Council, or the Dean's Council.
4. The entities referred to in art. 15.3 shall submit to the Chair of the Chapter of Honorary Titles a request with justification by 30 November.
5. At the request of the Chapter of Honorary Titles, the Senate shall confer, by 31 January of the following year, no more than one distinction per academic year.

6. The presentation of the distinction is made on the University Day. In justified cases, the distinction may be presented at another time.
7. The people distinguished are inscribed in the University's Commemorative Book.
8. The specimen of the *Convallaria Copernicana* distinction is attached as Annex 1 to the Statutes.

#### **Article 16**

1. Persons of merit for the University may be awarded the “Medal for services rendered for the development of the University” (*orig. Medal za zasługi położone dla rozwoju Uczelni*).
2. The medal is awarded as an honorary distinction in recognition of outstanding contributions to the University, particularly concerning its expansion, research and teaching, development of academic staff, cooperation with foreign countries or the national economy, popularization of the University at home and abroad, organization of the University's functioning.
3. The medal may be awarded to:
  - 1) employees and former employees of the University,
  - 2) other persons of special merit for the University,
  - 3) domestic and foreign institutions.
4. The Senate may award no more than five Medals per year.
5. Applications for awarding of the Medal, together with justification, are submitted to the Rector by Deans, heads of organizational units or the Chancellor by 30 November each year.
6. By 31 January of the year following the consultation with the Chapter of Honorary Titles, the Senate adopts a resolution on awarding the Medal.
7. The presentation of the Medal takes place on the University Day. In justified cases, the Medal may be presented at another time.
8. The specimen of the Medal is attached as Annex 2 to the Statutes.

#### **Article 17**

1. A retiring professor who has made a significant contribution to the development or fame of the University may be awarded the title of Honorary Professor of the Nicolaus Copernicus University in Toruń.
2. The application for the award of the title of Honorary Professor of the Nicolaus Copernicus University in Toruń, together with a justification containing the candidate's curriculum vitae, description of the career path, information on scientific, teaching, organizational and social activities, as well as a list of awards and distinctions, shall be submitted to the Rector by the dean of the faculty, with the consent of the relevant Scientific Discipline Council, by 30



November following the academic year in which the professor retired.

3. The Rector shall present the submitted applications to the Chapter of Honorary Titles, which shall issue its opinion by 31 December following the academic year in which the professor retired.
4. The title of Honorary Professor of the Nicolaus Copernicus University in Toruń shall be conferred at the request of the Rector by 31 January of the following year.
5. The title of Honorary Professor of the Nicolaus Copernicus University in Toruń may be conferred on no more than three persons per year, subject to art. 17.6.
6. In justified cases, at the request of the Rector with a positive opinion of the Chapter of Honorary Titles, the title of Honorary Professor of Nicolaus Copernicus University in Toruń may be conferred on more than three persons.
7. The ceremonial presentation of the diploma of Honorary Professor of the Nicolaus Copernicus University in Toruń shall take place on the University Day. In justified cases, the diploma may be presented at another time.

#### **Article 17a**

1. A solemn renewal of the doctorate may take place at the University.
2. The solemn renewal of the doctorate may be conferred on a *doktor* of the University of particular merit to Polish science or culture. Renewal of the doctorate shall take place no earlier than fifty years after the degree of *doktor* was conferred.
3. A request for a solemn renewal of the doctorate may be submitted by the dean of the faculty responsible for the discipline or field in which the degree of *doktor* was conferred.
4. A decision on the solemn renewal of the doctorate shall be made by the rector after consultation with the Chapter of Honorary Titles.
5. A solemn renewal of the doctorate shall take place at a solemn open meeting of the Senate unless the Rector decides otherwise.

#### **Article 17b**

1. A person who was employed at the University as a professor or full professor and who has terminated their employment at the University due to retirement and is not an employee of the University or of another university shall be granted the status of the retired university professor.
2. The entitlements of the retired university professor shall be determined by the Rector by way of an order. The Rector's order is subject to the approval of the Rector's Council.

#### **Article 18**

1. In a given academic year, the titles of the best graduate, the best student, and the best student-athlete of the University may be awarded.

2. The rules and procedures for granting the titles referred to in art. 18.1 shall be laid down in the study regulations.

#### **Article 19**

The Rector keeps a record of the honorary titles conferred, as referred to in art. 14-18.

#### **Article 20**

1. The Chapter of Honorary Titles is a consultative and advisory or initiating body in matters of granting honorary titles of the University.
2. The chapter consists of the following members:
  - 1) the Rector as Chair,
  - 2) former Rectors of the University,
  - 3) Directors of Doctoral Schools.
3. The chapter operates on the basis of regulations it has adopted.

#### **Article 21**

1. Other honorary degrees and distinctions may be conferred at the University.
2. The criteria and procedure for granting titles and distinctions referred to in art. 21.1 are defined by the Rector by way of an order, upon the consent of the Chapter of Honorary Titles.

### **Chapter 3**

## **ORGANIZATION OF THE UNIVERSITY**

#### **Article 22**

The following organizational units may be established at the University:

- 1) research and teaching,
- 2) research,
- 3) teaching,
- 4) service,
- 5) auxiliary.

#### **Article 23**

1. The basic organizational unit of a research and teaching character shall be a faculty, whose task is to provide conditions for, and to conduct, research or artistic activity, teaching activity as well as training of research staff.
2. A faculty, except the Faculty of Theology, may be established if:
  - 1) it will employ at least seventy academic teachers for whom the University is the primary place of employment, or

- 2) there are at least two scientific disciplines having the right to award academic degrees.
3. The faculty referred to in art. 23.2.1 shall have at least one Scientific Discipline Council having the power to award degrees.
- 3a. If, as a result of two consecutive assessments of the quality of scientific activity, the discipline at the faculty referred to in art. 23.2.1 has not obtained the right to confer academic degrees, the faculty shall be transformed or abolished.
4. All academic teachers representing the same scientific discipline shall be part of a single faculty, unless otherwise specified in the rules for externally funded research projects.

#### **Article 24**

1. The Faculty of Theology operates at the University.
2. Supervision over the activities of the Faculty of Theology, in addition to the authorities specified in the act and the Statutes, is also exercised by the authorities of the Catholic Church, which are represented by the Diocesan Bishop of Toruń as the Grand Chancellor of the Faculty.
3. The supervision referred to in art. 24.2 concerns in particular:
  - 1) implementation of the study programme (curriculum) of the studies in accordance with the norms contained in the Code of Canon Law, the provisions of the Apostolic Constitution of Pope Francis “*Veritatis gaudium*” and the implementing regulations to this document of the Congregation for Catholic Education of the Holy See and “*Ratio fundamentalis institutionis sacerdotalis*” of the Congregation for Clergy of the Holy See together with the implementing regulations to this document of the Polish Bishops Conference,
  - 2) approval of candidates for the position of the Dean,
  - 3) submission to the Congregation for Catholic Education of the Holy See for approval (*nihil obstat*) of the Dean and faculty for which *nihil obstat* is required,
  - 4) granting and, if necessary, revoking the canonical mission to academic teachers conducting classes in disciplines relating to the faith.
4. Detailed rules for the organization and functioning of the Faculty of Theology are defined in the Faculty regulations approved by the Congregation for Catholic Education of the Holy See.

#### **Article 25**

1. The faculty shall be headed by the Dean with the assistance of no more than three Vice-Deans, including the Dean responsible for Student Affairs. At faculties where the Dean shall be the Chair of the Scientific Discipline Council, no more than four Vice-Deans shall be

appointed, including the Vice-Dean for Student Affairs.

2. The Dean's consultative and advisory body is the Dean's Council, which consists of:
  - 1) the Dean as its Chair,
  - 2) Vice-Deans,
  - 3) Chairs of discipline councils,
  - 4) directors of institutes who are not Chairs of the discipline council,
  - 5) deputy directors of institutes,
  - 6) department heads for faculties where no institutes have been established,
  - 7) representatives of the Student Government from the faculty,
  - 8) the head of the Dean's Office.
3. The number of representatives referred to in art. 25.2.7 shall constitute 20% of the members of the Dean's Council. The number of representatives of the Student Government of the faculty shall be rounded down.
4. One representative from each trade union active at the University who is a faculty member shall attend the Dean's Council meetings in an advisory capacity.

#### **Article 26**

1. The Dean's tasks shall include, in particular:
  - 1) managing the day-to-day business of the faculty,
  - 2) representing the faculty,
  - 3) disposing of the faculty's financial resources,
  - 4) acting as the official supervisor of academic teachers and engineering and technical staff of the faculty,
  - 5) acting as immediate superior of the Dean's Office,
  - 6) acting as the advisor to faculty students,
  - 7) ensuring the proper process and quality of education,
  - 8) assigning the scopes of tasks to Vice-Deans,
  - 9) implementing a personnel policy for the faculty set by the Rector,
  - 10) organizing the process of evaluation of the quality of scientific activity at the faculty,
  - 11) deciding on staff matters not reserved to the competence of the University bodies or other managerial functions of the University,
  - 12) deciding on faculty matters that are beyond the competencies of other University bodies or the Chancellor,
  - 13) exercising supervision over the activities of the faculty's organizational units
  - 14) appointing a scientific discipline development council for a scientific discipline that is

- not authorized to the confer degree,
- 15) appointing deputies for the Dean,
  - 16) appointing faculty committees after consultation with the Dean's Council,
  - 17) deciding on the staffing of teaching classes delivered at the faculty,
  - 18) organizing the work of the Dean's Council,
  - 19) convening at faculties with an institute structure, in consultation with the directors of the institutes, meetings of the combined Scientific Discipline Council or Councils of Institutes and chairing these meetings,
  - 20) performing other tasks delegated by the Rector.
2. The Scientific Discipline Development Council referred to in art. 26.1.14 shall exercise the powers of the Scientific Discipline Council referred to in art. 59.1.3-7.
  3. The Dean shall lay down, by way of an order, detailed rules for the distribution of funds at the disposal of the faculty for institutes at faculties with an institute structure and departments at faculties with a departmental structure. The Dean's order shall be subject to the approval of the Dean's Council.

#### **Article 27**

1. The internal organizational units of the faculty may be institutes, departments, and faculty teaching units as referred to in art. 35.
2. The organizational structure of a faculty with one scientific discipline having the authority to confer degrees shall be departmental in nature, with departments established within the faculty. The organizational structure of a faculty with more than one scientific discipline having the authority to confer degrees shall be of an institute nature, with departments, if established, being part of an institute.
3. Auxiliary technical or service units may be set up in the faculty, in which engineering staff are employed, in particular laboratories, workshops, and animal labs. The Dean may delegate the supervision of these units to academic teachers employed at the faculty.
4. In order to implement projects financed from external sources or to conduct service activities, organizational units other than those specified in art. 27.1.3 may be established at the faculty.
5. In specific justified cases, the Dean may establish at the faculty the research, research and teaching, and teaching teams consisting of no less than two academic teachers, which are not organizational units of the University within the meaning of art. 22 of the Statutes.
6. Research Centers referred to in art. 34.2 may operate at the faculty.

## **Article 28**

1. In the case of faculties with an institute structure, all academic teachers employed by the faculty representing the same scientific discipline form one Institute.
2. In particularly justified cases, the Institute may be established by academic teachers representing two or more disciplines that do not meet the statutory numerical evaluation criterion, or by academic teachers representing a scientific discipline that does not have a scientific category.
3. The Institute may be established if the faculty employs at least twelve academic teachers representing a scientific discipline for whom the University is the primary place of employment.
4. The task of the Institute is to provide conditions for and carry out scientific, artistic and teaching activities, as well as to train scientific staff in a particular scientific discipline.
5. The institute shall be headed by the director of the institute who shall at the same time hold the position of Chair of the Scientific Discipline Council, subject to art. 28.7.
6. No more than two deputy directors of the institute may be appointed.
7. In the case referred to in art. 28.2, the director of the institute shall not be the Chair of the Scientific Discipline Council.
8. Institute Councils shall be established in the institutes referred to in art. 28.2. The provisions on the composition of the Scientific Discipline Council shall apply accordingly to the composition of the Institute Council. The Chair of the Institute Council shall be its Director.

## **Article 28a**

The Director's tasks shall include, in particular:

- 1) managing the day-to-day business of the institute,
- 2) representing the faculty,
- 3) specifying the tasks and competencies of the Vice-Director of the Institute,
- 4) implementing the scientific policy and coordinating the research conducted within the institute,
- 5) managing and taking care of the development of the research and teaching infrastructure of the institute,
- 6) managing the financial resources of the institute,
- 7) organizing and supervising, together with the faculty bodies and heads of departments, the teaching process,
- 8) initiating the employment of academic teachers and other staff involved in the institute's activities,

- 9) providing opinions on requests concerning personnel matters of the Institute's employees,
- 10) promoting, jointly with the faculty bodies, the scientific discipline and the fields of study provided.

### **Article 29**

1. A department may only be established within one scientific discipline if:
  - 1) it will employ at least five academic teachers, including at least one holding the title of professor or the academic degree of *doktor habilitowany*, for whom the University is the primary place of employment, and where at least half of the department employees represent one scientific discipline, or
  - 2) it will employ at least four academic teachers, including at least one holding the title of professor or the academic degree of *doktor habilitowany*, for whom the University is their primary place of employment - where part of the research and teaching activity related to pre- and postgraduate education in the medical professions is conducted in conjunction with the provision of health services and health promotion in organizational units made available by the University's healthcare institution or other medical entity on the basis of a contract.
2. The task of the department is to conduct scientific or artistic activity within the framework of the scientific discipline and to educate academic staff. The duties of the department shall also include teaching activities, unless otherwise determined by the Dean, after consultation with the Dean's Council.
3. The department is headed by a department head.
4. The head of a department shall be appointed from among its employees holding the title of professor or the academic degree of *doktor habilitowany* by the Rector at the request of the Dean and the opinion of the Scientific Discipline Council, Institute Council or Scientific Discipline Development Council respectively, for a period not longer than four years, but no longer than until the end of the academic year in which an employee has reached the age referred to in art. 20.1.7 of the Act. The head of a department may also be appointed from among candidates selected by open competition. The Dean, in consultation with the Dean's Council, makes the decision on how to select a candidate for the head of the department.
5. In justified cases, the Rector may dismiss the head of the department after consultation with the Dean and the Scientific Discipline Council, the Institute Council, and the Scientific Discipline Development Council respectively.

### **Article 29a**

1. The tasks of the Head of Department shall include, in particular:
  - 1) managing the day-to-day business of the department,
  - 2) representing the department,
  - 3) acting as the direct supervisor of the department's employees,
  - 4) coordinating the research conducted in the department,
  - 5) organizing and supervising, together with the faculty bodies or institutes, the teaching process provided by the employees of the department,
  - 6) coordinating the organizational activities of the department's staff
  - 7) taking care of the development of the department employees,
  - 8) managing the financial resources of the department,
  - 9) putting forward requests to the competent bodies or persons in managerial positions on matters concerning the department and its employees.
2. The Dean shall specify by way of an order the detailed scope of tasks and competencies of the Head of Department. In faculties with an institute structure, the Dean shall agree on the content of the order with the Directors of Institutes. The Dean's order is subject to the approval of the Dean's Council.

### **Article 30**

*(repealed)*

### **Article 31**

In the event that a faculty organizational unit referred to in art. 28-29 fails to meet the requirements set forth in the Statutes for 24 months, the competent authority shall convert or liquidate such unit.

### **Article 32**

1. The University is home to Collegium Medicum, which is an alliance of faculties at which there operate scientific disciplines authorized to confer degrees in the medical and health sciences.
2. The Rector's consultative and advisory body within the scope of operations of Collegium Medicum shall be the Collegium Medicum Council, which shall consist of:
  - 1) the Vice-Rector for Collegium Medicum as its Chair,
  - 2) Deputy Rectors for Collegium Medicum, if appointed,
  - 3) Vice-Rectors who are employees of Collegium Medicum,
  - 4) Chairs of the Scientific Discipline Councils belonging to the fields of medical and health sciences,



- 5) Deans of faculties referred to in art. 32.1,
  - 6) the Director of the Doctoral School of Medical and Health Sciences,
  - 7) members of the Senate who are representatives of Collegium Medicum,
  - 8) the Director of the Center for Medical Education in English at NCU Collegium Medicum,
  - 9) the Vice-Director of the University Library for Medical Library Affairs,
  - 10) the Chancellor,
  - 11) the Vice-Chancellor for Collegium Medicum,
  - 12) the Vice-Bursar for Collegium Medicum,
  - 13) Directors of university healthcare institutions.
3. Meetings of the Collegium Medicum Council shall be attended in an advisory capacity by:
- 1) a representative of the Student Government,
  - 2) a representative of the Doctoral Student Government,
  - 3) one representative from each trade union operating at Collegium Medicum.
- 3a. Other persons invited by the Chair of the Collegium Medicum Council may also attend meetings of the Collegium Medicum Council in an advisory capacity.
- 3b. The term of office of the Collegium Medicum Council shall be 4 years and shall commence on the commencement date of the term of office of the Senate.
4. The Collegium Medicum Council shall have the following powers:
- 1) issuing opinions on matters submitted by the Vice-Rector for Collegium Medicum and the Dean's Councils of the faculties forming Collegium Medicum,
  - 2) initiating cooperation agreements between Collegium Medicum and foreign entities,
  - 3) issuing opinions on organizational changes within the structure of Collegium Medicum,
  - 4) issuing opinions on projects for the establishment, transformation, or liquidation of the university healthcare institution,
  - 5) issuing opinions on draft resolutions of the Senate on other matters specified in the provisions of the act on healthcare activity,
  - 6) issuing opinions on the Statutes of the University healthcare institution,
  - 7) issuing opinions on other matters specified in the Statutes and submitted by the Rector.

### **Article 33**

1. The organizational unit providing training to doctoral students at the University shall be the Doctoral School operating for at least two scientific disciplines in the following capacity:
  - 1) schools divided by fields,
  - 2) University interdisciplinary schools,

- 3) another Doctoral School co-financed by external sources.
2. The University may run a Doctoral School with another academic institution, an institute of the Polish Academy of Sciences, a research institute or an international institute on the basis of an agreement with that entity.
3. Doctoral Schools shall be established and the agreements on their operation with other entities shall be concluded by the Rector after consultation with the competent Scientific Discipline Councils.
4. The Rector transforms and liquidates Doctoral Schools at the request of the Chairs of the respective Doctoral School Councils.
5. The provisions of art. 119-122 shall apply accordingly to the Doctoral Schools referred to in art. 33.1.3.

#### **Article 34**

1. A research unit of the University may be a research center whose task is to conduct scientific research of national or international significance, of particular importance to the University and the development of science and knowledge, as well as cooperation with the socio-economic environment.
2. The Rector may delegate supervision of the activities of the University Research Center to the Dean of the faculty.
3. The University Research Center shall be headed by a director.
4. A research council may be established in the University Research Center.
5. The tasks, organization, and detailed rules and procedures of a research center of the University are set forth in the organizational regulations of the center, which are given by the Rector by way of an order after consultation with the Rector's Council or the relevant Dean's Council.
6. The Rector, by way of an order, shall specify the principles for the evaluation of the activities of the university science centers and the principles for their funding. The Rector's order shall be subject to the approval of the Rector's Council.

#### **Article 35**

1. University or faculty teaching units may be established to fulfill teaching activities.
2. In particular, the following units operate at the University:
  - 1) Centre for Specialised Languages in Medicine,
  - 2) Centre for Medical Education in English at NCU Collegium Medicum,
  - 3) Collegium Medicum Centre for Physical Education and Sport,
  - 4) University Centre for Foreign Languages,

- 5) University Sports Centre.
3. The task of the teaching units shall be to organize and carry out service teaching activities for the University.
4. The University teaching unit shall be headed by a director.
5. A council may be established in the University teaching unit.
6. The tasks, organization, detailed rules, and operating procedures of the University teaching units are set forth in the organizational regulations of the unit, which are issued by the Rector by way of an order after consultation with the Rector's Council.
7. The faculty teaching unit shall be managed by the head whose scope of operations and duties shall be specified by the Rector upon the request of the Dean.

#### **Article 36**

1. The University may have auxiliary or service units subordinate to the Rector that perform separate administrative, service or economic tasks.
2. In particular, the following units operate at the University:
  - 1) Academic Arts and Culture Center "Od Nowa",
  - 2) Nicolaus Copernicus University Archives,
  - 3) University Library,
  - 4) Centre for Academic Entrepreneurship and Technology Transfer,
  - 5) University Center for IT Services,
  - 6) Nicolaus Copernicus University Press.
3. The organizational structure, tasks, as well as detailed rules and procedures of the bodies of university auxiliary units shall be specified in the organizational regulations of the unit given by the Rector by way of an order after consultation with the Rector's Council.

#### **Article 37**

1. The University Library shall be a research library that forms the basis of the University's library and information system.
2. The organizational structure, tasks, as well as detailed rules and procedures of the library and information system of the University are defined by the organizational regulations of the University Library and the rules for accessing the collection of the University Library, adopted by the Rector by way of an order after consultation with the Rector's Council.
3. In connection with the functioning of the library and information system, the University may process the following personal data of persons using the system: name and surname, date and place of birth, PESEL number, identity card or passport number, telephone number, student or doctoral student card number, address of residence, e-mail address, field of study, name of the Doctoral School, place of employment.

### **Article 38**

The University is home to the University Secondary School in Toruń.

### **Article 39**

1. University healthcare institutions as well as clinics and clinical departments operating under agreements with other healthcare institutions may operate at the University.
2. The establishment of units or the conclusion of agreements referred to in art. 39.1 shall take place after consultation with the Collegium Medicum Council.

### **Article 40**

1. Faculties shall be established, transformed, closed, and renamed by the Rector after consultation with the Rector's Council.
2. Internal organizational units of the faculty, including faculty teaching units, shall be established, transformed, closed, and renamed by the Rector upon a motion of the Dean, with an opinion of the Dean's Council.
3. University Research Centers, university teaching units and university auxiliary units shall be established, transformed, closed, and renamed by the Rector after consultation with the Rector's Council.
4. An organizational unit of the University may be established only when the sources of funding for its operations are indicated.

## **Chapter 4**

### **UNIVERSITY BODIES**

#### **Article 41**

1. The collegial bodies of the University are the University Council, the Senate, and the Scientific Discipline Councils.
2. The one-person body of the University is the Rector.

#### **Article 42**

1. The University Council consists of the following members:
  - 1) eight members appointed by the Senate, including four from outside the University community,
  - 2) the Chair of the Student Government.
2. The term of office of the University Council shall be 4 years and shall commence on 1 January of the year following the year in which the term of office of the Senate commenced.
3. The same person may act as a member of the University Council for no more than two

consecutive terms of office.

### **Article 43**

1. The tasks of the University Council include:
  - 1) giving an opinion on the draft strategy of the University;
  - 2) giving an opinion on the draft statute;
  - 3) monitoring the financial management of the University, including:
    - a) giving an opinion on the material and financial plan,
    - b) approving the report on the implementation of the material and financial plan,
    - c) approving the financial statement;
  - 4) monitoring the financial management of university healthcare institutions, including:
    - a) approving the material and financial plan,
    - b) approving the financial statement,
    - c) giving its opinion on the recovery plan for the university healthcare facility.
  - 5) monitoring the management of the University;
  - 6) nominating candidates for the position of Rector;
  - 7) giving an opinion on the report on the implementation of the strategy of the University;
  - 8) selecting an audit firm to audit the financial statements of the University;
  - 9) adopting and updating the recovery program and submitting a report on its implementation to the appropriate minister;
  - 10) giving consent to the University's legal action in the field of disposing of fixed assets and in the field of giving these assets for use to another entity, for a period longer than 180 days in a calendar year in cases where the market value of these assets or the market value of the subject of the legal action exceeds the amount specified in the Act;
  - 11) requesting the minister to set the basic remuneration and functional allowance of the Rector;
  - 12) granting the Rector a performance allowance;
  - 13) monitoring the status of the University's management control;
  - 14) giving an opinion or submitting proposed resolutions to the Senate regarding the strategy of the University;
  - 15) giving an opinion on the Rector's annual reports on the activities of the University;
  - 16) giving opinions on matters submitted by the Rector or the Senate;
  - 17) making proposals to the University bodies concerning its functioning;
  - 18) submitting an annual report of its activities to the Senate.
2. When performing the tasks referred to in art. 43.1, the members of the University Council

shall be guided by the welfare of the University and shall act to the benefit thereof.

#### **Article 44**

1. The University Council shall be headed by a Chair elected by the Senate from among its members from outside the University community.
2. The Chair of the University Council shall act with the assistance of the Vice-Chair elected by the Senate from among the members constituting the University community.

#### **Article 45**

1. The University Council shall act at meetings called by its Chair not less than once a month.
2. The University Council shall adopt resolutions by an absolute majority of votes in the presence of at least half of the statutory number of its members in an open vote. In personal matters, voting takes place by secret voting.
3. The University Council shall adopt regulations specifying the detailed procedure of its work.

#### **Article 45a**

1. The Chair of the University Council shall request from the competent bodies of the University and persons holding managerial positions at the University the documents necessary for the performance of the tasks of the University Council.
2. Documents necessary for the performance of the tasks of the University Council shall be made available by the bodies and persons performing managerial functions without undue delay, but no later than one month.
3. Members of the University Council shall be obliged to keep the information obtained in connection with the performance of the tasks of the University Council confidential.

#### **Article 46**

1. The Senate consists of sixty members, including:
  - 1) the Rector,
  - 2) thirty-one representatives of professors and university professors employed by the University as their primary place of employment,
  - 3) twelve representatives of other academic teachers employed at the University as their primary place of employment,
  - 4) ten representatives of students,
  - 5) two representatives of doctoral students,
  - 6) four representatives of non-teaching staff.
2. Meetings of the Senate are attended, in an advisory capacity, by the Vice-Rectors, the Chancellor, the Bursar, one representative from each trade union active at the University, as well as the Chair of the Student Government and the Chair of the Doctoral Student

Government.

3. Other persons invited by the Rector may also attend the meetings of the Senate in an advisory capacity.

#### **Article 47**

1. The term of office of the Senate lasts 4 years and begins on 1 September.
2. The same person may be a member of the Senate for no more than two consecutive terms of office.

#### **Article 48**

The Senate shall have the following powers:

- 1) adopting the University's strategy and approving the report on its implementation,
- 2) adopting the Statutes,
- 3) adopting study regulations,
- 4) appointing and recalling members of the University Council,
- 5) determining the compensation of members of the University Council,
- 6) giving opinions on candidates for the position of Rector,
- 7) carrying out an evaluation of the functioning of the University,
- 8) making recommendations to the University Council and the Rector regarding the tasks within their jurisdiction,
- 9) conferring the title of doctor honoris causa,
- 10) determining the conditions, procedure and date of commencement and completion of admission for studies,
- 11) adopting curricula for studies, post-graduate studies,
- 12) adopting curricula for Doctoral Schools,
- 13) determining the methods for learning outcomes validation,
- 14) nominating candidates for institutions representing the higher education and research community,
- 15) carrying out tasks related to:
  - a) assigning levels of the Polish Qualifications Framework to qualifications awarded after completion of post-graduate studies,
  - b) inclusion in the Integrated Qualifications System of qualifications awarded after completing postgraduate studies and other forms of education – in accordance with the Act of 22 December 2015 on the Integrated Qualifications System,
- 16) indicating which courses are classified as part-time studies,
- 17) approving specimens of higher education diplomas and specimens of certificates of post-

- graduate studies, as well as specimens of documents of completion of other forms of education,
- 18) approving the regulations of the Centre for Academic Entrepreneurship and Technology Transfer,
  - 19) (*repealed*),
  - 20) giving opinions on candidates for the director of the Centre for Academic Entrepreneurship and Technology Transfer,
  - 21) giving consent to the establishment of a special-purpose vehicle by the Rector,
  - 22) adopting the regulations for managing copyrights, related rights and industrial property rights and the principles of commercialization,
  - 23) adopting rules for the use of research infrastructure,
  - 24) giving consent to the formation of or accession to a corporation, cooperative or other business organization,
  - 25) determining the procedure for conferring the degree of *doctor*,
  - 26) defining the detailed procedure for conferring the degree of *doktor habilitowany*,
  - 27) determining additional requirements for individuals who are awarded the degree of *doktor* and additional conditions for admission to defending a doctoral thesis,
  - 28) adopting rules of competition for admission to the Doctoral School,
  - 29) adopting curricula for education of doctoral students,
  - 30) adopting the regulations of the Doctoral School,
  - 31) adopting resolutions on shortening the term of office of the University Council,
  - 32) Adopting the University's Visual Identity Book,
  - 33) giving an opinion on the commissioning of a specific task by the competent minister to the University within the scope of teaching or education of scientific personnel or personnel for sports,
  - 34) giving an opinion on personnel policies,
  - 35) approving the specimen of the doctoral diploma and the postdoctoral diploma,
  - 36) giving opinions on applications for state orders and decorations as well as state awards and departmental medals to distinguished employees and persons of merit for the University,
  - 37) approving the contribution of the assets of the university healthcare institution to the company,
  - 38) expressing the views of the University's academic community and giving opinions on matters submitted by the Rector or members of the Senate.



#### **Article 49**

1. The Rector shall be the President of the Senate.
2. The Senate shall adopt resolutions at the meetings in the presence of at least half of the statutory number of members.

#### **Article 50**

1. Ordinary meetings of the Senate shall be convened by the Rector once a month, except for July and August.
2. Extraordinary meetings of the Senate shall be convened by the Rector on their own initiative or at the written request of at least 1/3 of the members of the Senate on a date falling within 7 days from the date of submission of the request.
3. The rules and procedures of the Senate are set out in Annex 3 to the Statutes.

#### **Article 51**

1. The Senate may appoint and dismiss standing and non-standing committees and define their composition and tasks.
2. The committee may include persons who are not members of the Senate.

#### **Article 52**

1. The Rector directs the activities of the University and represents it externally.
2. The Rector is the superior of the employees, students and doctoral students of the University.
3. The Rector makes decisions in all matters concerning the University, except for the matters reserved by the act or the Statutes to the competence of other bodies.
4. The Rector, in particular:
  - 1) manages the University,
  - 2) prepares a draft statute and a draft strategy for the University,
  - 3) reports on the implementation of the strategy of the University,
  - 4) performs activities in the field of labor law,
  - 5) appoints individuals to perform managerial functions at the University and removes them from their positions,
  - 6) pursues personnel policy at the University,
  - 7) establishes degree programmes in a particular field, level, profile and form,
  - 8) establishes Doctoral Schools,
  - 9) conducts the financial management of the University, including approval of the material and financial plan,
  - 10) ensures the implementation of the regulations in force at the University,
  - 11) issues organizational regulations of the University after consultation with the Rector's

Council and trade unions,

- 12) issues regulations on the remuneration of University employees after consulting the Rector's Council and agreeing with the trade unions,
- 13) issues regulations for the work of the University after consulting the Rector's Council and agreeing with the trade unions,
- 14) issues, in agreement with the Student Government, regulations specifying the rules of accommodation and stay in the student house,
- 15) issues administrative decisions,
- 16) maintains order and safety on the premises of the University,
- 17) provides safe and hygienic working and education conditions,
- 18) gives their consent to hold the meeting on the University's premises,
- 19) reviews appeals against decisions of the Admissions Committee on the refusal of admission,
- 20) issues decisions on the resumption of proceedings for the award of the professional title and on the annulment of a diploma,
- 21) repeals decisions of scholarship committees that are inconsistent with the law,
- 22) determines, in consultation with the Student Government, the amount of monthly income per person in the student's family giving entitlement to a maintenance grant,
- 23) issues, in consultation with the Student Government, regulations on student benefits,
- 24) determines the lawfulness of the Student Government regulations,
- 25) repeals unlawful acts of Student Government bodies,
- 26) repeals unlawful acts of university students' organization bodies,
- 27) dissolves university student organizations,
- 28) sets out the detailed scope of duties of an academic teacher,
- 29) ensures the issuance of official identity cards to academic teachers,
- 30) gives their consent to an academic teacher for taking up or continuing additional employment with an employer providing teaching or research services,
- 31) determines the criteria for periodic evaluation for particular groups of employees and types of positions, as well as the procedure and the entity conducting the evaluation, after consulting with the Dean's Councils, the Senate, trade unions, the Student Government and the Doctoral Student Government,
- 32) establishes rules for periodic evaluation of employees,
- 33) considers appeals against interim employee evaluations,
- 34) grants sabbatical and health leave,

- 35) makes awards to University employees,
  - 36) creates, with the approval of the Senate, a special purpose entity,
  - 37) makes decisions, with the approval of the Senate, to form or join a corporation,
  - 38) appoints disciplinary proceedings representatives,
  - 39) suspends academic teachers in their duties, and students and doctoral students in their rights as students or doctoral students, respectively,
  - 40) imposes the disciplinary penalty of a caution,
  - 41) enters, updates, archives and deletes data in the Integrated Science and Higher Education Information System POL-on,
  - 42) is responsible for the implementation of the recovery programme and reports to the University Council every six months on its implementation,
  - 43) carries out the information obligations resulting from the Act,
  - 44) oversees the implementation and improvement of the university quality assurance systems,
  - 45) issues the Statutes and organizational regulations of the university healthcare institution,
  - 46) appoints and dismisses the social council of the university healthcare institution,
  - 47) submits to the Senate the annual report on the University's activities, with the opinion of the University Council,
  - 48) approves the recovery programme for the university healthcare institution.
5. The opinion referred to in art. 52.11 of the trade unions active at the University shall be submitted within 14 days of receiving the draft regulations. In the event of ineffective expiry of this period, the requirement to seek an opinion shall be deemed to be met.
  6. The agreements referred to in art. 52.4.12, art. 52.4.13, of the trade unions active at the University shall be made within 30 days of receiving the draft regulations.

### **Article 53**

1. The Rector is elected by the Electoral College.
2. The term of office of the Rector lasts 4 years and commences on 1 September of the year in which he or she was elected.
3. The same person may be the Rector for no more than two consecutive terms of office.
4. The function of the Rector may not be combined with membership on the University Council or with a managerial function at the University.

### **Article 54**

1. The Rector manages the activities of the University with the assistance of the Vice-Rectors, including in particular:

- 1) the Vice-Rector for Research,
  - 2) the Vice-Rector for Collegium Medicum,
  - 3) the Vice-Rector for Student Affairs.
2. The first Vice-Rector is the Vice-Rector for Research.
  3. The Vice-Rector for Collegium Medicum represents the University in representative institutions of higher education and science in the field of medical sciences and health sciences.

#### **Article 55**

1. The Vice-Rector for Research shall, in particular:
  - 1) coordinate the processes of development and management of scientific research conducted at the University,
  - 2) be responsible for the quality evaluation of the scientific activity.
2. The Vice-Rector for Collegium Medicum shall perform, in particular, the tasks within the following scope:
  - 1) the operation of university healthcare institutions,
  - 2) clinical activities conducted at the University in the field of medical and health sciences,
  - 3) coordination of postgraduate education in the field of medical and health sciences,
  - 4) cooperation with entities performing medical activities.
3. The Vice-Rector for Student Affairs implements, in particular, tasks within the following scope:
  - 1) student affairs, including students who are not Polish citizens,
  - 2) doctoral students' affairs, including doctoral students who are not Polish citizens.
4. The Rector shall determine the detailed duties of the Vice-Rectors.

#### **Article 56**

1. The consultative and advisory bodies of the Rector shall be:
  - 1) the Rector's Collegium,
  - 2) the Rector's Council.
2. The Rector's Collegium shall consist of:
  - 1) the Rector as Chair,
  - 2) Vice-Rectors,
  - 3) the Chancellor,
  - 4) the Bursar.
3. The Rector's Council shall consist of:
  - 1) the Rector as Chair,

- 2) Vice-Rectors,
  - 3) Deans,
  - 4) Directors of Doctoral Schools,
  - 5) the Director of the University Library,
  - 5a) the Director of the University Centre for IT Services,
  - 6) the Chancellor,
  - 7) the Bursar.
4. One representative from each trade union active at the University shall attend the Rector's Council meetings in an advisory capacity.
  5. The Rector shall determine the detailed scope of tasks and rules of operation of the Rector's Collegium and the Rector's Council.

#### **Article 57**

1. The Rector may set up standing or non-standing committees and advisory panels, as well as appoint and remove their members.
2. The Rector may appoint and dismiss Deputies, including:
  - 1) the Academic Ombudsman,
  - 2) the Deputy Rector for Safety,
  - 3) the Deputy Rector for Equality.

#### **Article 58**

1. At the faculties of the University, for the scientific disciplines that have the rights to award degrees, councils for these disciplines shall be established.
2. The Scientific Discipline Council shall consist of:
  - 1) all academic teachers representing a given scientific discipline who hold the title of professor or a degree of *doktor habilitowany*,
  - 2) 25% of the remaining academic teachers representing a given scientific discipline (not fewer than one),
  - 3) one representative of doctoral students pursuing training at a Doctoral School representing a given scientific discipline provided that the University has the power to award a degree in a given discipline,
  - 4) Vice-Deans and Vice-Directors of the Institute, who are academic teachers representing a given scientific discipline, provided that they were not elected in the group referred to in art. 58.2.2.
3. The number of members resulting from the percentage specified in art. 58.2.2 shall be rounded up.

4. The Scientific Discipline Council represented by fewer than forty academic teachers shall consist of all academic teachers representing the relevant discipline and one representative of doctoral students pursuing training in the Doctoral School representing the relevant scientific discipline.
5. Meetings of the Scientific Discipline Council shall be attended in an advisory capacity by:
  - 1) the Dean, if they are not an academic teacher representing the relevant scientific discipline,
  - 2) academic teachers representing a given scientific discipline and holding the title of professor or the degree of *doktor habilitowany*, and who have reached the age referred to in art. 20.1.7 of the Act by the commencement of their term of office,
  - 3) two representatives of the Student Government,
  - 4) one representative of each trade union operating at the University who is an employee of the faculty.
- 5a. Other persons invited by the Chair of the Scientific Discipline Council may also attend meetings of the Scientific Discipline Council in an advisory capacity.
6. The term of office for the Scientific Discipline Council shall be 4 years and shall begin on the date the Senate term of office commences.
7. In the event of the loss of the right to award academic degrees, the Scientific Discipline Council at an institute faculty shall be transformed into the Institute Council and at a departmental faculty into the Scientific Discipline Development Council. Art. 58.2-6 shall apply accordingly to the Scientific Discipline Development Council. The Chair of the Scientific Discipline Development Council at an institute faculty shall be appointed for a four-year term of office by the Rector upon the proposal of the Dean. The function of the Chair of the Scientific Discipline Development Council at a departmental faculty shall be performed by the Dean.

#### **Article 59**

1. The powers of the Scientific Discipline Council shall include:
  - 1) awarding degrees,
  - 2) (*repealed*),
  - 3) giving opinions on the study programmes (curricula) in fields of study assigned to scientific disciplines and in multidisciplinary fields of study in which a given discipline is the leading discipline,
  - 4) indicating directions for personnel policy within the scientific discipline,
  - 5) providing opinions on evaluation and promotion criteria,

- 6) reviewing applications for promotion and employment in the position of an academic teacher,
  - 7) taking a stand on matters relating to research, development and education in the scientific discipline covered by its scope,
  - 8) recognizing diplomas certifying the completion of studies abroad and confirming the completion of studies at a given level,
  - 9) recognizing academic degrees and art degrees awarded abroad.
2. In the cases of Institutes referred to in art. 28.2, the competencies specified in art. 59.1.3-5 shall be performed by the Institute Council.
  3. The rules and procedures of the scientific discipline council are set out in Annex 4 of the Statutes.

### **Article 60**

1. The work of the Scientific Discipline Council shall be directed by its Chair with the assistance of one deputy.
2. The Chair shall convene the meetings of the Scientific Discipline Council and conduct its deliberations.
3. The tasks of the Chair of the Scientific Discipline Council shall include in particular:
  - 1) representing the scientific discipline,
  - 2) organizing the work of the Scientific Discipline Council,
  - 3) coordinating scientific activities conducted within the framework of the discipline,
  - 4) taking care of the scientific development of the scientific discipline,
  - 5) preparing the process of quality evaluation of scientific activities,
  - 6) organising and conducting proceedings on scientific degrees.
4. At faculties with a departmental structure, the function of the Chair of the Scientific Discipline Council shall be performed by the Dean and the function of Vice-Chair shall be performed by the Vice-Dean for Research.
5. At faculties with an institute structure, the Chair of the Scientific Discipline Council shall act as the Director of the institute and perform the tasks referred to in art. 28a. The Vice-Chair of the Scientific Discipline Council shall be the Vice-Director of the Institute named by the Chair of the Scientific Discipline Council.
6. The tasks of the Chair of the Scientific Discipline Council in their absence shall be performed by the deputy referred to in art. 60.1.

### **Article 60a**

1. An academic teacher representing an academic discipline who has declared a 50/50

affiliation for two academic disciplines shall designate the leading discipline. The faculty in which the leading discipline operates is the place of employment of the academic teacher.

2. In the event of a change in the declaration on the affiliation to a scientific discipline or a change in the leading discipline, the academic teacher shall inform the Chairs of the relevant Scientific Discipline Councils, Institute Councils or Scientific Discipline Development Councils and the relevant Deans.
3. If a change in the declaration on the affiliation to a scientific discipline or a change in the leading discipline results in the necessity of employment in another faculty, the Rector shall, without undue delay, take a decision on the transfer of the academic teacher or the termination of the employment relationship, after consultation with the relevant Deans.
4. Detailed rules and procedures for submitting declarations on a field of science or art and a scientific or artistic discipline shall be specified by the Rector by way of an order.

## **Chapter 5**

### **MANAGERIAL FUNCTIONS AT THE UNIVERSITY**

#### **Article 61**

1. The managerial functions at the University shall be:
  - 1) the Vice-Rector,
  - 2) the Dean,
  - 3) the Vice-Dean,
  - 4) the Chair of the Scientific Discipline Council,
  - 5) the Director of the Institute,
  - 6) the Director of the Doctoral School,
  - 7) (*repealed*),
  - 8) the Chancellor,
  - 9) the Bursar.
2. The managerial functions referred to in art. 61.1 may not be combined, subject to art. 28.5 and art. 60.4.
3. The managerial functions may not be combined with membership in the Senate and the University Council.
4. The management functions referred to in art. 60.1.1-6 shall be appointed by the Rector elected for the new term of office no later than one month before the commencement of the term of office.



### **Article 61a**

1. The managerial function referred to in art. 61.1.1-6 may be performed by a person who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted of an intentional offence or intentional tax offence under a final and binding judgment,
  - 4) has not been punished by disciplinary action,
  - 5) did not work for the State security authorities, did not serve in them or cooperate with them in the period from 22 July 1944 to 31 July 1990 within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about documents of the State security bodies from the years 1944-1990 and the content of these documents,
  - 6) has not reached the age referred to in art. 20.1.7 of the Act.
2. The managerial function referred to in art. 61.1.8-9 may be performed by a person who meets the requirements laid down in art. 61.1.1-5 and has not reached the age referred to in art. 20.1.7 of the Act by the date of commencement of the term of office.

### **Article 62**

1. The Vice-Rectors shall be appointed by the Rector, for a term of four years, from among employees from the group of professors and professors of the University.
2. The Vice-Rector for Student Affairs shall be appointed by the Rector in consultation with the competent body of the Student Government and the Doctoral Student Government.
3. The bodies referred to in art. 62.2 shall give their consent to the appointment of a candidate to the position of the Vice-Rector for Student Affairs within 14 days of the date on which the Rector submits the request for agreement. Failure to make a stand within 14 days shall be considered as consent.

### **Article 63**

1. The Vice-Rector for Collegium Medicum is appointed by the Rector from among the professors and university professors employed at Collegium Medicum.
2. The candidate for the Vice-Rector for Collegium Medicum shall be proposed to the Rector by the meeting of electors employed or studying at Collegium Medicum.
3. The meeting of electors referred to in art. 63.2 shall be convened and chaired by the Chair or the Vice-Chair of the University Election Committee who is not an employee of Collegium Medicum. The Chair of the meeting shall not be entitled to vote.
4. Candidates for the Vice-Rector for Collegium Medicum may be proposed by any member of the meeting of electors referred to in art. 62.2. The candidacy shall be made in writing and

shall contain a justification.

5. The application shall be submitted to the Chair of the University Election Committee at least 14 days prior to the date of the electors' meeting referred to in art. 63.2. The application must be accompanied by the candidate's written consent to stand as a candidate.
6. The Chair of the University Election Committee verifies the correctness of the nomination of candidates and announces the list of candidates to the employees of Collegium Medicum at least 7 days before the date of the electors' meeting referred to in art. 63.2.
7. A candidate shall be elected in secret voting by an absolute majority of votes in the presence of at least half of the members of the meeting of electors referred to in art. 63.2.
8. If more than one candidate receives the required number of votes, the candidate who received the highest number of votes shall be deemed elected.
9. If two or more candidates receive the same number of votes, additional voting shall be carried out in respect of these candidates. The candidate receiving the highest number of votes shall be deemed elected. The Chair of the University Election Committee shall immediately inform the Rector of the selection of the candidate.
10. The Rector may refuse to appoint the candidate to the position of the Vice-Rector for Collegium Medicum within 7 days from the date of notification of the candidate's election.
11. In the case referred to in art. 63.10, the Chair of the University Election Committee shall convene the electors' meeting referred to in art. 63.2 in order to elect the next candidate for the Vice-Rector for Collegium Medicum. Provision of art. 63.2-10 shall apply accordingly.
12. In the case when the Rector again refuses to appoint the candidate chosen by the electors' meeting referred to in art. 63.2, and when the electors' meeting referred to in art. 63.2 fails to propose any candidate, the Vice-Rector for Collegium Medicum shall be appointed by the Rector from among the professors and university professors employed at Collegium Medicum.

#### **Article 64**

1. The Dean shall be appointed by the Rector, for a term of four years, from among the employees of the faculty from the group of professors and professors of the University who are members of the Scientific Discipline Council. The Dean of the Faculty of Theology must obtain the approval of the Grand Chancellor of the Faculty of Theology and the approval (nihil obstat) of the Holy See.
2. A candidate for the position of Dean shall be elected by the general meeting of the faculty community, consisting of all academic teachers, engineering and technical staff, employees of the Dean's Office, and students of the faculty who are members of the Electoral College.

3. Candidates for the position of Dean may be proposed by any employee of the faculty referred to in art. 64.2.
4. A general meeting of the faculty community shall be convened and chaired by the Chair or the Vice-Chair of the University Election Committee who is not an employee of the faculty community.
5. In the case of candidates for the position of Dean of the Faculty of Theology, the Chair of the University Election Committee shall seek their approval from the Grand Chancellor of the Faculty of Theology.
6. The candidate for the position of Dean shall be elected by electronic secret voting ordered by the Chair of the University Election Committee, by an absolute majority of votes, in the presence of at least half of the members of the faculty community referred to in art. 64.2.
7. The Chair of the University Election Committee shall immediately notify the Rector of the election of the candidate.
8. The Rector may, within 7 days of the date of notification of the election of the candidate, refuse to appoint the candidate to the office of Dean.
9. In the case referred to in art. 64.8, the Chair of the University Election Committee shall convene a general meeting of the faculty members to present the next candidate for Dean. The provisions of art. 64.2-8 shall apply accordingly.
10. In the event that the Rector again refuses to appoint the next elected candidate for Dean and in the event that no candidate is put forward by the general meeting of the faculty community, the Dean shall be appointed by the Rector from the group of professors and professors of the University employed at the faculty.
11. The election of a candidate for Dean shall be governed by the electoral rules laid down in the University's Election Regulations, attached as Annex 5 to the Statutes.

#### **Article 65**

1. Upon the proposal of the Dean, the Vice-Dean shall be appointed by the Rector, for a term of four years, from among employees of the faculty from the group of professors, professors of the University or assistant professors.
2. The Vice-Dean for Student Affairs is appointed by the Rector at the request of the Dean and after consultation with the Student Government.
3. The competent body of the Student Government shall agree on a candidate for the office of Vice-Dean for Student Affairs within 14 days of the date on which the request for agreement is forwarded by the Dean. Failure to make a stand within 14 days shall be deemed to be consent.

### **Article 66**

1. At a faculty with an institute structure, the Rector shall appoint the Chair of the Scientific Discipline Council for a term of four years.
2. The candidate for the Chair shall be elected by the Scientific Discipline Council from among its members from the group of professors, professors of the University and holders of the degree of *doktor habilitowany* representing the relevant scientific discipline, upon the request of the Dean of the faculty.
3. The candidate shall be elected in secret voting by an absolute majority of votes cast in the presence of at least half of the members of the Scientific Discipline Council.
4. The Rector may, within 7 days of the notification of the election of the candidate, refuse to appoint the candidate for the position of the Chair of the Scientific Discipline Council.
5. In the case referred to in art. 66.4, the Scientific Discipline Council shall elect another candidate for the position of the Chair of the Scientific Discipline Council. The provisions of art. 66.2-4 shall apply accordingly.
6. In the event that the Rector again refuses to appoint a candidate elected by the Scientific Discipline Council and in the event that no candidate is put forward by the Scientific Discipline Council, the Chair of the Scientific Discipline Council shall be appointed by the Rector, on the proposal of the Dean, from a group of professors, professors of the University and holders of the degree of *doktor habilitowany* who are members of the Scientific Discipline Council.
7. The Vice-Chair of the Scientific Discipline Council shall be appointed for a term of four years by the Rector at the request of the Chair of the Scientific Discipline Council.

### **Article 67**

The institute referred to in art. 28.2 shall be headed by the Director of the institute, appointed by the Rector at the request of the Dean for a four-year term of office.

### **Article 68**

Vice-Directors of the institute shall be appointed for a four-year term of office by the Rector at the request of the Director of the institute approved by the Dean.

### **Article 69**

1. The Director of a Doctoral School shall be appointed for a four-year term of office by the Rector from among academic teachers employed as professors, after consultation with the Doctoral Student Government.
2. In the case of a school referred to in art. 118, appointment and dismissal shall be made after consultation with the Doctoral School Council.

3. The competent body of the Doctoral Student Government shall agree on a candidate for the office of the Director of the Doctoral School within 14 days of the date on which the request for agreement is forwarded by the Rector. Failure to make a stand by the Doctoral Student Government within 14 days shall be deemed to be consent.

#### **Article 70**

1. The Chancellor is employed by the Rector.
2. Candidates for the position of Chancellor shall be selected by way of a competition.
3. The terms and conditions of the competition and the composition of the competition committee are determined by the Rector.

#### **Article 71**

1. The Bursar is employed by the Rector.
2. Candidates for the position of Bursar shall be selected by way of a competition.
3. The terms and conditions of the competition and the composition of the competition committee are determined by the Rector.

#### **Article 72**

A person appointed or employed to hold a managerial function at the University shall, without undue delay, submit to the Confidential Office of the University the declaration referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period 1944-1990 and the content of these documents, or the information referred to in art. 7.3a of the Act.

#### **Article 73**

1. The term of office of the persons holding managerial functions referred to in art. 61.1-6 shall be four years and shall commence on 1 September of the year in which the Rector was elected, subject to art. 73.1a.
  - 1a. The term of office of the persons holding managerial functions referred to in art. 61.1-6 and appointed during the Rector's term of office shall commence on the date of their appointment and end on the expiry of the Rector's term of office.
2. The body that appointed the persons holding the managerial functions at the University may also dismiss them.
3. Dismissal from office requires justification, and in the case of the Dean of the Faculty of Theology, dismissal requires the approval of the Grand Chancellor of the Faculty of Theology and the approval of the Holy See.

**Chapter 6**  
**ELECTIONS TO THE UNIVERSITY BODIES**

**Article 74**

1. The Rector shall be elected by the Electoral College.
2. The function of the Rector may be performed by the person who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted by a final judgment for an intentional crime or an intentional fiscal offence,
  - 4) has not been punished with a disciplinary penalty,
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, did not serve in those bodies or cooperate with those bodies,
  - 6) has not reached the age referred to in art. 20.1.7 of the Act,
  - 7) holds the degree of *doktor*,
  - 8) has held a managerial function at the University.
3. Candidates for the Rector shall be nominated by:
  - 1) the University Council,
  - 2) the group of at least five members of the Senate, each member of the Senate may support only one candidate,
  - 3) the group of at least twenty-five members of the Electoral College, each member of the Electoral College may support only one candidate.
4. Candidates for the Rector shall be reviewed by the Senate.
5. The Electoral College elects the Rector by an absolute majority of votes.
6. The detailed procedure for the election of the Rector is set out in the University's Election Regulations, which is attached as Annex 5 to the Statutes.

**Article 75**

1. The expiration of the mandate of the Rector before the end of the term of office occurs in the case of:
  - 1) death,
  - 2) resignation,

- 3) failure to submit the statement referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, as well as the information referred to in art. 7.3a of the Act,
  - 4) if the Minister determines the expiration of the mandate due to the performance of additional gainful employment without the approval of the University Council,
  - 5) cessation of meeting the requirements set forth in art. 74.2,
  - 6) dismissal.
2. The expiry of the mandate of the Rector, subject to art. 75.1.4, shall be declared by the Chair of the Electoral College by way of a decision.
  3. In the event of the expiry of the mandate of the Rector, the new Rector is elected by the Electoral College for the remainder of the term of office.
  4. In the period between the date of expiry of the mandate and the date of the election of the Rector, the oldest member of the Senate holding at least the academic degree of *doktor* shall perform the duties of the Rector.

#### **Article 76**

1. The Rector may be recalled by the Electoral College by a majority of at least 3/4 of the votes in the presence of at least 2/3 of its statutory composition.
2. A motion to recall the Rector may be submitted by at least 1/2 of the statutory membership of the Senate or by the University Council.
3. Should the Rector be recalled, the provision of art. 75.3 and art. 75.4 shall apply accordingly.

#### **Article 77**

1. The University Council shall be elected by the Senate.
2. A member of the University Council may be a person who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted by a final judgment for an intentional crime or an intentional fiscal offence,
  - 4) has not been punished with a disciplinary penalty,
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, did not serve in those bodies or cooperate with those bodies,

- 6) has higher education – in the case of members of the University Council referred to in art. 42.1.1,
  - 7) has not reached the age referred to in art. 20.1.7 of the Act
  - 8) does not act as a body of the University or another institution of higher education,
  - 9) is not a member of the council of another higher education institution,<sup>1</sup>
  - 10) *(repealed)*,
  - 11) is not employed in public administration,
  - 12) *(repealed)*,
  - 13) *(repealed)*.
3. The members of the University Council referred to in art. 42.1.1 shall be elected in particular from among persons who:
- 1) have experience in managing a higher education institution or its organizational unit, or experience in co-operating with higher education institutions in the achievement of their missions and demonstrate knowledge of the operating environment of higher education institutions, or experience in managing business entities or experience in managing healthcare institutions; or
  - 2) are experts in matters related to the management of the system of higher education and science to pro-innovation policy and have a scientific or professional background in the legal, economic or scientific environment of higher education institutions, confirmed by professional practice.
4. Candidates for members of the University Council shall be nominated by:
- 1) the Rector's Council,
  - 2) the group of at least five members of the Senate, each member of the Senate may support one candidate from the University community and one from outside the University community,
  - 3) the group of at least twenty-five members of the Electoral College, each member of the Electoral College may support one candidate from the University community and one from outside the University community.
5. *(repealed)*.
6. *(repealed)*.
7. *(repealed)*.
8. *(repealed)*.



### **Article 77a**

1. Nominations for members of the University Council shall be submitted to the President of the Senate by the deadline specified in the schedule of election activities.
2. Nominations shall be made in writing and shall include a justification, referring in particular to the fulfilment of the requirements referred to in art. 77.3 of the Statutes.
3. The application shall include:
  - 1) the candidate's statement on meeting the requirements referred to in art. 77.3 of the Statutes, the template of which is determined by the Election Committee by way of a resolution,
  - 2) the candidate's statement of consent to stand as a candidate,
  - 3) original confirmation of submitting a vetting declaration or information about previous submission of a vetting declaration, issued by the University Classified Information Office.
4. A candidate's consent referred to in art. 77(a).3.2 shall cover all voting rounds unless the candidate withdraws consent before the next voting round.

### **Article 77b**

The President of the Senate shall establish a list of candidates for members of the University Council, placing the names in alphabetical order of all duly proposed candidates who meet the requirements laid down in art. 77 of the Statutes separately in the group of candidates for members from outside and from within the University community.

### **Article 77c**

1. The University Council shall be appointed by the Senate by secret voting, with an absolute majority of votes cast, in the presence of at least half of its members.
2. Voting shall be preceded by a presentation of the candidates for members of the University Council and, in particular, the justification included with the candidate's application.
3. If more than three candidates from among the members of the University community or from the list of candidates from outside the University receive the required number of votes, the candidates who have received the highest number of votes shall be appointed to the University Council.
4. If two or more candidates who have received the required majority of votes have received the same number of votes, additional voting shall be held for these candidates. The candidate who received the highest number of votes in additional voting shall become a member of the University Council.

5. If the full composition of the University Council has not been appointed, the University Election Committee shall order a by-election.

#### **Article 77d**

1. The President of the Senate shall immediately transmit a copy of the minutes of the Senate meeting, the minutes of the Returning Committee, and the list of attendees at the Senate meeting to the Chair of the University Election Committee.
2. The University Election Committee shall assess the regularity of the conducted election of the members of the University Council.
3. The University Election Committee shall invalidate the election and order re-voting if it finds significant irregularities in the conduct of the voting or in the calculation of the results affecting the outcome of the election.
4. The University Election Committee shall, by resolution, declare the election of the members of the University Council and issue to them certificates stating their election.

#### **Article 77e**

The President of the Student Government shall become a member of the University Council upon the appointment of other members by the Senate.

#### **Article 77f**

1. The President of the University Council and their deputy shall be elected by the Senate by an absolute majority of votes cast.
2. The candidate for the Chair of the University Council shall be proposed by the Rector's Council. If the proposed candidate is not elected by the Senate, the Rector's Council shall propose another candidate.
3. The candidate for Vice-Chair of the University Council shall be proposed by the Chair of the University Council elected for the new term of office. If the proposed candidate is not elected by the Senate, the President of the University Council shall propose a new candidate.

#### **Article 78**

1. The expiry of the mandate of a member of the University Council referred to in art. 42.1.1 before the end of the term of office shall occur in the case of:
  - 1) death,
  - 2) resignation,
  - 3) failure to submit the statement referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, as well as the information referred to in art. 7.3(a) of the Act,

- 4) cessation of meeting the requirements set forth in art. 77.2,
  - 5) dismissal.
2. The expiration of the mandate of a member of the University Council shall be declared by the President of the Senate by way of a resolution.
  3. If a member of the University Council ceases to be a member, the Senate shall elect a new member for the remainder of the term of office, subject to art. 78.4.
  4. In the event that the Chair of the Student Government ceases to hold office prior to the end of the term of office of the University Council, their membership shall terminate. The new Chair of the Student Government shall become a member upon their election.

#### **Article 79**

1. A member of the University Council, including its Chair may be recalled by the Senate by a majority of at least 3/4 of the votes in the presence of at least 2/3 of its statutory composition.
2. A motion for the recall of a member of the University Council or its Chair may be submitted by a group of at least ten members of the Senate.
3. In the event of the recall of a member of the University Council or its Chair, the provisions of art. 78.3 shall apply accordingly.

#### **Article 80**

1. A member of the Senate may be a person who constitutes the University community and who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted by a final judgment for an intentional crime or an intentional fiscal offence,
  - 4) has not been punished with a disciplinary penalty,
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, did not serve in those bodies or cooperate with those bodies,
  - 6) has not reached the age referred to in art. 20.1.7 of the Act before the commencement of their term of office.
2. The members of the Senate, except the Rector, who belong to the various employee groups shall be elected from among them in secret voting.
3. Each faculty shall elect two representatives from among the academic teachers employed at

the University as their primary place of employment in the position of professor or university professor, except that the three faculties employing the largest number of academic teachers shall elect three representatives and the three faculties employing the smallest number of academic teachers shall elect one representative. The faculty that is the place of work of the Rector shall elect one representative less than the number specified in the first sentence.

4. Representatives of academic teachers employed at the University as their primary place of employment in positions other than those specified in art. 80.3, in numbers proportional to the number of employees employed in that employee group at Collegium Medicum and other faculties of the University, shall be elected by electronic voting ordered by the Chair of the Election Committee for Collegium Medicum and other faculties of the University respectively. One representative shall also be elected from among academic teachers employed at the University as their primary place of employment in positions other than those specified in art. 80.3 in non-faculty units in electronic voting ordered by the Chair of the University Election Committee for this group of employees.
5. The rules for the election of students' and doctoral students' representatives are laid down in the regulations of the Student and Doctoral Student Governments respectively.
6. Representatives of employees who are not academic teachers shall be elected by electronic voting ordered by the Chair of the University Election Committee for this group of employees.
7. Any member of the University community may nominate a candidate for the Senate.
8. The election of representatives to the Senate, with the exception of the election of students' and doctoral students' representatives, shall be conducted by the University Election Committee in accordance with the election rules set out in the University Election Regulations.

### **Article 81**

1. The expiry of the mandate of a member of the Senate referred to in art. 46.1 before the end of the term of office shall occur in the case of:
  - 1) death,
  - 2) resignation,
  - 3) failure to submit the statement referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, as well as the information referred to in art. 7.3(a) of the Act,
  - 4) cessation of meeting the requirements set forth in Article 80.1,

- 5) loss of the status of a student or a doctoral student who is a representative of that part of the University community.
2. The expiration of the mandate of a member of the Senate shall be stated by the President of the Senate by way of an order.
3. In the event of termination of Senate membership, a by-election shall be held for the remainder of the term of office.

## **Article 82**

1. The Electoral College shall be the electoral body of the University.
2. A member of the Electoral College may be a person who constitutes the University community and who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted by a final judgment for an intentional crime or an intentional fiscal offence,
  - 4) has not been punished with a disciplinary penalty,
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, did not serve in those bodies or cooperate with those bodies,
  - 6) has not reached the age referred to in art. 20.1.7 of the Act by the date of commencement of the term of office.
3. The Electoral College shall consist of two hundred and fifty electors.
4. The Electoral College shall consist of:
  - 1) one hundred thirty-five representatives from the group of professors and university professors employed at the University as their primary place of employment,
  - 2) fifty representatives of other academic teachers employed at the University as their primary place of employment,
  - 3) forty-five student representatives,
  - 4) five doctoral student representatives,
  - 5) fifteen representatives of non-teaching staff.
5. Each faculty shall elect representatives from among the academic teachers employed at the University as their primary place of employment in the position of professor or university professor by electronic voting ordered by the Chair of the University Election Committee,

- in the number proportionate to the number of employees in that group of employees.
6. Each faculty shall elect representatives from among the academic teachers employed at the University as their primary place of employment in positions other than those referred to in art. 82.5 by electronic voting ordered by the Chair of the University Election Committee, in a number proportionate to the number of employees in that group of employees.
  7. Representatives from among academic teachers employed at the University as their primary place of employment in non-faculty units in positions other than those specified in art. 82.5 shall be elected by electronic voting ordered by the Chair of the University Election Committee, in a number proportional to the number of employees in this group of employees.
  8. Students' and doctoral students' representatives shall be elected in accordance with the provisions of the regulations of the Student Government and the Regulations of the Doctoral Student Government respectively.
  9. Representatives of non-academic employees shall be elected by electronic voting ordered by the Chair of the University Election Committee, in a number proportionate to the number of employees in this group of employees.
  10. The distribution of mandates shall be made by the University Election Committee according to the number of employees as of December 31 of the year preceding the expiration of the Rector's term of office.
  - 10a. The election of representatives to the Electoral College, with the exception of the election of students' and doctoral students' representatives, shall be conducted by the University Election Committee in accordance with the electoral rules laid down in the University Election Regulations.
  11. The Chair and Vice-Chair of the Electoral College shall be elected by the Electoral College at its first meeting convened by the Chair of the University Election Committee from among academic teachers employed as professors or professors of the University.
  12. The term of office of the Electoral College is 4 years and begins on 1 March in the year of the expiration of the Rector's term of office. The term of office of the Electoral College shall be 4 years and shall commence on 1 March in the year in which the Rector's term of office expires.
  13. The detailed procedure for the election of the Electoral College and the rules and procedures for its operation are laid down in the University Election Regulations attached as Annex 5 to the Statutes.

### **Article 83**

1. The expiration of the mandate of a member of the Electoral College before the end of the

term of office occurs in the case of:

- 1) death,
  - 2) resignation,
  - 3) failure to submit the statement referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, as well as the information referred to in art. 7.3(a) of the Act,
  - 4) cessation of meeting the requirements set forth in art. 82.2,
  - 5) loss of the status of a student or a doctoral student who is a representative of that part of the University community.
2. The expiration of the mandate of a member of the Electoral College shall be stated by the President of the Senate by way of a decision.
  3. In the event of termination of Electoral College membership, a by-election shall be held for the remainder of the term of office.

#### **Article 84**

1. A member of the Scientific Discipline Council may be a person who constitutes the University community and who:
  - 1) has full legal capacity,
  - 2) enjoys full civil rights,
  - 3) has not been convicted by a final judgment for an intentional crime or an intentional fiscal offence,
  - 4) has not been punished with a disciplinary penalty,
  - 5) in the period from 22 July 1944 to 31 July 1990 did not work in the state security bodies within the meaning of art. 2 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, did not serve in those bodies or cooperate with those bodies,
  - 6) has not reached the age referred to in art. 20.1.7 of the Act by the date of commencement of the term of office.
2. The members of the academic discipline council referred to in art. 58.2.2 shall be elected from among themselves by other academic teachers representing the relevant discipline in electronic voting as ordered by the Chair of the University Election Committee.
3. (*repealed*).
4. A member of the Scientific Discipline Council referred to in art. 58.2.3 shall be elected by

the relevant body of the Doctoral Student Government in accordance with the rules laid down in the Doctoral Student Government Regulations.

5. The election of representatives to the Scientific Discipline Council, with the exception of the election of the representative of doctoral students, shall be conducted by the University Election Committee in accordance with the election rules laid down in the University Election Regulations.

#### **Article 85**

1. The expiration of the mandate of a member of the Scientific Discipline Council before the end of the term of office occurs in the case of:
  - 1) death,
  - 2) resignation, subject to art. 85.4,
  - 3) failure to submit the statement referred to in art. 7.1 of the Act of 18 October 2006 on the disclosure of information about the documents of state security bodies from the period between 1944 and 1990 and the content of these documents, as well as the information referred to in art. 7.3(a) of the Act,
  - 4) cessation of meeting the requirements set forth in art. 84.1 and art. 58.2,
  - 5) loss of the status of a doctoral student who is a representative of that part of the University community.
2. The expiration of the mandate of a member of the Scientific Discipline Council shall be declared by the Chair of the Scientific Discipline Council by way of a decision.
3. In the event of termination of Scientific Discipline Council membership, a by-election shall be held for the remainder of the term of office.
4. Art. 85.1.2 shall not apply to the members of the Scientific Discipline Council referred to in art. 58.2.1.

#### **Article 86**

- 1 The election of the bodies of the University, with the exception of the election to the University Council, and the election of candidates for the managerial functions at the University listed in the Statutes shall be organized by the University Election Committee.
- 2 The term of office of the Committee shall commence on the date of its election and shall continue until the Committee is elected for a new term of office.
- 3 Members of the Committee shall be elected by the Senate no later than the end of December of the year preceding the expiration of the Rector's term of office.
- 4 Members of the Committee shall be elected by an absolute majority of votes in the presence of at least half of the statutory number of members of the Senate.



- 5 The Chair of the University Election Committee, two Vice- Chairs and the Secretary shall be elected by the University Election Committee from among its members at its first meeting convened by the Rector.

#### **Article 87**

1. The University Election Committee shall consist of twelve members, including:
  - 1) eight representatives of academic teachers, including at least four from the group of professors and university professors,
  - 2) two representatives of non-teaching staff,
  - 3) one student representative,
  - 4) one doctoral student representative.
2. Members of the Committee referred to in art. 87.1.1-2 shall be selected from among candidates proposed by the Rector, members of the Senate, or members of the University Council.
3. Members of the Committee from the group of doctoral students and the group of students shall be elected from among the candidates proposed by the Doctoral Student Government or the Student Government.
4. Candidates for the members of the Committee shall be submitted no later than 15 October of the year preceding the expiration of the Rector's term of office.

#### **Article 88**

*(repealed)*

#### **Chapter 7**

### **UNIVERSITY HEALTHCARE INSTITUTIONS**

#### **Article 89**

1. The university healthcare institution is an independent public healthcare institution within the meaning of the Act of 15 April 2011 on healthcare activity.
2. The university healthcare institution shall be established, transformed, and closed by the Rector after consultation with the Collegium Medicum Council.
3. The university healthcare institution has a legal personality.
4. The university healthcare institution shall cover its operating costs and liabilities from its resources and revenues obtained, shall decide on its own on the distribution of profit and shall cover its net loss, in accordance with the provisions of the Act referred to in art.89.1.
5. The structure, principles of operation and financial management of the university healthcare institution are defined by separate regulations as well as by the Statutes of the institution and

its organizational regulations.

6. The Statutes and organizational regulations of the university healthcare institution, at the request of its Head, shall be issued by the Rector.

#### **Article 90**

The University shall be the establishing entity for:

- 1) Dr Antoni Jurasz University Hospital No. 1 in Bydgoszcz,
- 2) Dr Jan Biziel University Hospital No. 2 in Bydgoszcz.

#### **Article 91**

1. The operations of the university healthcare institution are subject to supervision of the University.
2. The Rector may inspect and evaluate on an ongoing basis the activities of the university healthcare institution and the work of its head.
3. The inspection and evaluation performed by the Rector referred to in art. 91.2 shall include in particular:
  - 1) implementation of tasks specified in the Statutes and organizational regulations,
  - 2) availability and quality of health services provided,
  - 3) correctness of the management of the property and public funds,
  - 4) financial management.
4. The Rector shall immediately forward the conclusions of the inspection referred to in art. 91.2 within the scope defined in art. 89.5.7 of the Act on medical activity of 15 April 2011 to the minister responsible for health.

#### **Article 92**

1. The university healthcare institution has a social council as an initiating and consultative body of the Rector and an advisory body of the head of the university healthcare institution.
2. The composition of the social council, its tasks and term of office are determined by the provisions of the Act of 15 April 2011 on healthcare activity.

#### **Article 93**

1. The authority competent to establish and terminate the employment or to conclude and terminate a civil law agreement with the head of the university healthcare facility is the Rector.
2. The head of the university healthcare institution shall present the Rector with opinions and conclusions in matters reserved for the competence of the establishing entity, concerning the management of the institution.

**Chapter 8**  
**UNIVERSITY EMPLOYEES**

**Article 94**

The University employees are academic teachers and employees who are not academic teachers.

**Article 95**

An academic teacher may be a person who:

- 1) has the qualifications specified in the Act,
- 2) has not been penalized with a disciplinary penalty of dismissal from work at institutions of higher education for a period of from 6 months to 5 years or of deprivation of the right to practice the profession of academic teacher for a period of 10 years,
- 3) has full legal capacity,
- 4) enjoys full civil rights,
- 5) has not been convicted by a final judgment of the court for an intentional crime or an intentional fiscal offence.

**Article 96**

1. Academic teachers shall be employed at the University in the following groups of employees:
  - 1) a research employee whose primary duty is conducting research activities or participating in the education of doctoral students,
  - 2) a teaching and research employee whose primary duty is conducting research activities, teaching and educating students or participating in the education of doctoral students;
  - 3) a teaching employee whose primary duty is teaching and educating students or participating in the education of doctoral students.
2. An academic teacher shall be obliged to participate in organizational work for the University and to continuously develop their professional skills.
3. The detailed scope of duties of an academic teacher shall be determined by the Rector.

**Article 97**

1. An academic teacher in the group of research employees may be employed in the following positions:
  - 1) professor,
  - 2) university professor,
  - 3) assistant professor,

- 4) assistant.
2. The following may be employed in the following positions:
  - 1) professor – a person holding the title of professor with experience in directing scientific or artistic projects and with scientific or artistic achievements with international outreach,
  - 2) university professor – a person holding at least the degree of *doktor* and, after obtaining this degree, has accomplished significant scientific or artistic achievements, making a significant contribution to the development of a specific scientific discipline and has gained experience in acquiring, managing or implementing scientific projects, and demonstrates significant scientific or artistic activity pursued in more than one university, scientific institution or cultural institution, particularly abroad,
  - 3) assistant professor – a person holding at least the degree of *doktor* and demonstrating significant scientific or artistic activity with international outreach,
  - 4) assistant – a person holding at least the professional title of *magister*, *magister inżynier*, or equivalent and demonstrating scientific or artistic activity.

#### **Article 98**

1. An academic teacher in the group of teaching and research employees may be employed in the following positions:
  - 1) professor,
  - 2) university professor, which is a position of university professor within the meaning of the Act,
  - 3) assistant professor,
  - 4) assistant.
2. The following may be employed in the following positions:
  - 1) professor – a person holding the title of professor,
  - 2) university professor – a person holding at least the degree of *doktor* and, after obtaining this degree, has significant scientific, artistic or teaching achievements which make a significant contribution to the development of a specific scientific discipline and has teaching or clinical experience, as well as demonstrating significant scientific or artistic activity conducted in cooperation with another university, scientific institution or cultural institution, in particular an institution abroad,
  - 3) assistant professor – a person holding at least the degree of *doktor* and demonstrating scientific activity,
  - 4) assistant – a person holding at least the professional title of *magister*, *magister inżynier*, or equivalent.

## **Article 99**

1. An academic teacher in the group of teaching employees may be employed in the following positions:
  - 1) professor,
  - 2) university professor,
  - 3) assistant professor,
  - 3a) lecturer,
  - 4) assistant,
  - 5) language teacher,
  - 6) instructor.
2. The following may be employed in the following positions:
  - 1) professor – a person holding the title of professor and with significant experience in teaching and training of human resources,
  - 2) university professor – a person holding at least the degree of doctor and demonstrating significant teaching or professional achievements and teaching experience confirmed by guest lectures at universities abroad or by propaedeutic or popularizing publications,
  - 3) assistant professor – a person holding at least the degree of *doktor*,
  - 3a) lecturer – a person holding at least the professional title of *magister*, *magister inżynier*, or equivalent and significant teaching achievements,
  - 4) assistant, language teacher, instructor – a person holding at least the professional title of *magister*, *magister inżynier*, or equivalent .

## **Article 100**

1. An employment relationship with the University employee shall be established on the basis of an employment contract.
2. The first employment contract with an academic teacher is concluded for:
  - 1) indefinite period or
  - 2) definite period of up to 4 years.
3. The first employment relationship with an academic teacher at the University, for an indefinite period or a definite period longer than three months, in an amount exceeding half of the full-time working time, shall be entered into following an open competition.
4. In the case referred to in art. 100.2.2, after positive assessment referred to in art. 128 of the Act, an employment contract for an indefinite period of time may be concluded without holding the competition referred to in art. 100.3.
5. The provision of art. 100.3 shall not apply to the employment of an academic teacher:

- 1) referred to work at the University on the basis of an agreement concluded with a foreign research institution,
- 2) being a beneficiary of an undertaking, programme, or competition announced by the Polish National Agency for Academic Exchange, National Center for Research and Development, National Science Center or an international competition for the implementation of a research project,
- 3) for the duration of a research or teaching project funded:
  - a) with funds from the budget of the European Union,
  - b) by another entity awarding the grant.

#### **Article 101**

1. With the consent of the Rector, the competition referred to in art. 100.2 shall be announced by the Dean or the head of another organizational unit in which an academic teacher is to be employed.
2. The competition shall be announced by publication of its terms and conditions.
3. The information about the competition should contain:
  - 1) identification of the requirements for the candidate,
  - 2) list of required documents,
  - 3) deadline for submission of documents,
  - 4) expected date for the results of the competition.
4. At the Faculty of Theology, the condition for entering a competition for the position of an academic teacher whose duties include teaching in disciplines relating to the faith is to have a written confirmation of the Grand Chancellor of the Faculty of Theology that a canonical mission or permission to teach has been granted.
5. Information about the competition and its outcome, together with the justification, shall be made available in the BIP (Public Information Bulletin) on the websites of the University and the Minister within 30 days before the deadline for submission of applications and after the competition, respectively.
6. Information about the competition is also made available in English on the European Commission's website on the European portal for mobile researchers, intended for publication of job offers for researchers, within 30 days prior to the competition.

#### **Article 102**

1. A Competition Committee shall be appointed by the Dean or head of another organizational unit in which academic teachers are employed.
2. The Competition Committee shall be composed of:

- 1) the Dean or the head of another organizational unit in which academic teachers are employed,
  - 2) the Director of the institute, the head of the department – if the competition is announced by the Dean,
  - 3) at least two persons representing the same or related discipline of science from the University or from another scientific center,
  - 4) at least one person from another discipline of science belonging to the same field or the same discipline from another scientific center,
  - 5) the grant manager in the case of being hired for a research project.
3. If the competition is for the position of professor or university professor, the Competition Committee may be composed only of persons employed in the position of professor or university professor.
  4. The Committee shall present to the Dean's Council or a collegial body of another organizational unit a report on the conduct of the competition and the committee's position on employment. The Dean's Council or a collegial body of another organizational unit decide the competition by adopting a resolution on the employment of an academic teacher, after consultation with the Scientific Discipline Council, or in the case of a lack of candidates on the closure of the competition.

### **Article 103**

An academic teacher shall be liable to disciplinary action for disciplinary offences constituting an act which contravenes the duties or dignity of the profession.

### **Article 104**

1. To adjudicate disciplinary cases of academic teachers, the Senate shall appoint the University Disciplinary Committee for academic teachers.
2. The University Disciplinary Committee for academic teachers shall consist of:
  - 1) two representatives per faculty from among academic teachers holding at least the academic degree of *doktor habilitowany*,
  - 2) two representatives of the Student Government,
  - 3) two representatives of the Doctoral Student Government.
3. The Senate shall elect the Chair and the Vice-Chair of the Committee from among the members of the University Disciplinary Committee.
4. Members of the University Disciplinary Committee for academic teachers may not be the University's governing body or be members of the University's governing body, with the exception of scientific discipline councils, or be persons serving managerial functions at the

University.

5. The term of office of the members of the University Disciplinary Committee for academic teachers shall be 4 years and shall commence at the beginning of the term of office of the Senate, and for students and doctoral students – it shall be 2 years.
6. The procedure laid down in art. 104.1-4 shall apply accordingly to the by-elections to supplement the composition of the University Disciplinary Committee for academic teachers during the term of office.

#### **Article 105**

1. Non-teaching staff members are employed at the University in the following groups:
  - 1) administrative staff,
  - 2) support staff,
  - 3) engineering staff,
  - 4) librarians.
2. The Organizational Regulations shall determine the positions of non-teaching staff members for the groups referred to in art. 105.1.

#### **Chapter 9**

### **DEGREE PROGRAMMES AND STUDENTS, POSTGRADUATE PROGRAMMES, AND OTHER FORMS OF EDUCATION**

#### **Article 106**

1. The University provides higher education in a specific field, level and profile. Studies may be taught at the level of first-cycle, second-cycle or long-cycle studies.
2. Studies may be taught in a general academic or a practical profile.
3. Studies may be taught in the form of full-time or part-time studies.
4. Studies may be divided into specializations.
5. Fields of study taught at the University are assigned to academic disciplines in the scope corresponding to the learning outcomes defined in the study programme (curriculum) of a given field, level and profile.
6. Studies at the University may be taught in foreign languages.
7. The organizational unit responsible for conducting studies at the University is the faculty. Studies may be conducted jointly by several faculties.
8. The duties of the faculties in charge of conducting studies shall be determined by the Rector by way of an order.



### **Article 107**

1. The University may conduct individual interdisciplinary studies allowing students to obtain a diploma in more than one field of study. Studies shall be conducted on the basis of a Rector's order specifying the detailed organization of such studies.
2. The University may conduct joint studies with another university, an institute of the Polish Academy of Sciences, a research institute, an international institute, a foreign university, or a scientific institution.
3. The University may provide studies in cooperation with a body granting authorization to practise a profession, a body conducting examination proceedings as part of obtaining authorization to practice a profession, a professional self-government body, a business organization or a registration body, as well as dual studies with the participation of employers.
4. The detailed terms and conditions and the procedure for concluding agreements on cooperation in the provision of studies referred to in art. 107.2 and art. 107.3 shall be laid down by the Rector by way of an order.

### **Article 108**

1. A degree programme in a specific field, form, level and profile shall be established and closed by the Rector in consultation with the University Council, at the request of the Dean and approved by the Scientific Discipline Council and the Dean's Council. In the event that a degree programme ceases to be taught, the Rector may close the degree programme on their initiative. In establishing and closing degree programmes, the Rector shall be guided by the strategy of the University.
2. The Rector shall define, by way of an order, detailed rules for the establishment of studies and for the opening of individual interdisciplinary studies, having regard to the need to ensure high quality of classes, combination of research and teaching, and use of the teaching potential and infrastructure of the University.

### **Article 109**

1. A study programme (curriculum) for a specific field, form, level and profile of studies is adopted by the Senate upon the request of the competent Vice-Rector.
2. The Dean forwards to the competent Vice-Rector a draft study programme (curriculum) approved by the Dean's Council, the Scientific Discipline Council to which the field of study is assigned and the Student Government, subject to art. 109.3 and art. 109.4.
3. If a field of study is assigned to more than one scientific discipline, the study programme (curriculum) shall be reviewed by the councils of these disciplines during a joint meeting. If

a field of study is assigned to more than one scientific discipline, the study programme shall be reviewed by the Scientific Discipline Council, the Scientific Discipline Development Council, or the Institute Council for the leading discipline at the request of a committee composed of representatives of all the Scientific Discipline Councils, the Scientific Discipline Development Councils or the Institute Councils to which the field of study is assigned.

4. The committee referred to in art. 109.3 shall be composed of the Chairs of all the Scientific Discipline Councils, the Scientific Discipline Development Councils or the Institute Councils to which the field of study is assigned, as well as two representatives of the Scientific Discipline Council, the Scientific Discipline Development Council or the Institute Council for the leading discipline and one representative of each of the other Scientific Discipline Council, the Scientific Discipline Development Council or the Institute Council for the discipline to which the field of study is assigned. The committee shall be convened and chaired by the Dean of the faculty in which the leading discipline operates.
5. The competent body of the Student Government shall give its opinion in writing within 14 days following the date on which the Student Government has received the draft study programme (curriculum) or any amendments thereto. If an opinion is not given within that time limit, the requirement to consult shall be considered fulfilled.
6. The Senate shall establish guidelines on the requirements for developing and revising degree programmes at the University.

#### **Article 110**

1. Admissions to the University shall be conducted in accordance with the provisions of the Act and, as appropriate, in accordance with the resolution of the Senate on the terms and procedures for admission, the resolution of the Senate on the methods for validation of learning outcomes, and the Study Regulations.
2. The admission procedure through recruitment shall be conducted by the University Admissions Committee appointed by the Rector. The organization of work and the composition of the Committee shall be defined by the Rector by way of an order.
3. The admission procedure based on the confirmation of learning outcomes shall be conducted by the Faculty Committee for Validation of Learning Outcomes. The organization of work and the composition of the Committee shall be defined by the Dean by way of an order.
4. Admission to the University shall be made by way of enrollment on the list of students which is done by the Chair of the University Admissions Committee.
5. Refusal of admission to the University shall be made by way of an administrative decision.

On behalf of the University Admissions Committee, the decision shall be signed by the Chair of the Committee.

6. The decision referred to in art. 110.5 may be appealed to the Rector. The decision of the Rector is final.
7. The Dean, after consultation with the Dean's Council of the faculty providing the studies, determines proposed admission limits for the first year of studies of individual majors, guided by the principle of responsibility for the quality of education and the teaching and financial capacities, and demand for graduates of these majors, as well as ensuring that the structure of the majors is consistent with the strategy of the University.
8. The admission limit for the first year of a degree programme, including in particular foreigners, in individual fields, profiles, levels, and forms of study shall be determined by the Rector at the request of the faculties providing degree programmes, with the exception of degree programmes in fields of study where, in accordance with the Act, the admission limits are determined by the Minister.

#### **Article 111**

1. Students take an active part in the life of the University community and enjoy the freedom of studying in compliance with the provisions of the Act, the Statutes and the Study Regulations.
2. Students are obliged to gain knowledge and skills and have the right to develop their scientific and research, social, cultural and artistic, tourist, and sporting interests with the assistance of the University.
3. The commencement of studying at the University and acquiring student rights shall take place upon taking the oath.
4. A person admitted as a student shall take the following oath.

*"Podejmując studia na Uniwersytecie Mikołaja Kopernika w Toruniu i wstępując do wspólnoty akademickiej, ślubuję uroczyście:*

- rzetelnie zdobywać wiedzę i umiejętności,*
- szanować prawa i obyczaje akademickie,*
- całym swoim postępowaniem dbać o dobre imię Uniwersytetu,*
- przestrzegać zasad współżycia koleżeńskiego i przepisów obowiązujących na Uniwersytecie."*

5. A person admitted to studies who does not speak Polish shall take the following oath in English:

*"By undertaking studies at the Nicolaus Copernicus University in Toruń and joining the*

*academic community, I solemnly pledge to:*

- persistently acquire knowledge and skills,*
- respect the code of academic conduct,*
- respect the good name of the University with all my actions,*
- obey the rules of academic life and regulations in place at the University."*

6. The rights and obligations of the student are defined by the Act, the Statutes and the Study Regulations.

#### **Article 112**

1. The organization of studies and the related rights and duties of students shall be defined by the Study Regulations adopted by the Senate upon the request of the Vice-Rector for Student Affairs.
2. The Study Regulations or any amendments thereto shall enter into force at the beginning of the academic year and shall be adopted no later than 30 April of the preceding academic year.
3. The study regulations must be agreed upon with the Student Government. If, within 3 months of the adoption of the Study Regulations, the Senate and the Student Government fail to reach an agreement on the content thereof, the Regulations shall enter into force by virtue of a repeated resolution of the Senate, adopted by a majority of at least 2/3 of votes of statutory composition.

#### **Article 113**

Decisions in individual student matters shall be made by the Vice-Rector for Student Affairs or the Vice-Dean for Student Affairs, acting under the authority of the Rector unless the provisions of this Act or the Statutes provide otherwise.

#### **Article 114**

1. In accordance with the legal regulations, students are subject to disciplinary liability for violating the regulations in force at the University and for acts that offend the dignity of the student.
2. To adjudicate student disciplinary cases, the senate appoints:
  - 1) a disciplinary committee for students,
  - 2) a disciplinary appeal committee for students.
3. The disciplinary committee for students consists of:
  - 1) one academic staff member from each department,
  - 2) eight representatives of students.
4. The disciplinary appeal committee for students consists of:

- 1) one academic staff member from each department,
- 2) eight representatives of students.
5. The Senate shall elect Chairs and one Vice-Chair each from among the members of the committees referred to in art. 114.2 who are academic teachers. Only an academic teacher employed at the rank of professor or university professor may become a Chair of the committee.
6. Members of the disciplinary committees referred to in art. 114.3 and art. 114.4 shall be elected from among academic teachers by the Dean's Councils and from among students by the competent body of the Student Government.
7. One may not be a member of the disciplinary committee for students and a member of the disciplinary appeal committee for students at the same time.
8. Members of the disciplinary committee for students and the disciplinary appeal committee for students may not be persons serving the function of the University's governing body, with the exception of the discipline councils, or be members of the governing body of the University, as well as persons serving the function of the University's governing body.
9. The term of office for members of the disciplinary committee for students and the disciplinary appeal committee for students shall be 4 years, commencing at the beginning of the term of office of the Senate, and 2 years for students.
10. The procedure laid down in art. 114.3-8 shall apply mutatis mutandis to the election of supplementary members of the disciplinary committee for students and the disciplinary appeal committee for students during the term of office.

#### **Article 115**

1. The University may offer postgraduate studies and other forms of postgraduate education.
2. The Rector shall lay down, by way of an order, the detailed rules for the establishment and operation of postgraduate studies and other forms of postgraduate education.
3. Postgraduate studies shall be established, transformed, and closed by the Rector upon the request of the Dean.
4. The Dean shall forward to the competent Vice-Rector a draft study programme (curriculum) for postgraduate studies approved by the Dean's Council.
5. The study programme (curriculum) for postgraduate studies shall be adopted by the Senate at the request of the competent Vice-Rector.
6. The Senate, by resolution, shall establish guidelines for the requirements for establishing and revising postgraduate programmes at the University.
7. The organization and course of postgraduate studies shall be specified in regulations adopted

by the Senate.

#### **Article 116**

1. Forms of education other than studies and postgraduate studies may be provided by the University.
2. The Rector shall be determined, by way of an order, the types of other forms of education and the rules of their commencement and documentation.

#### **Article 117**

1. The University shall charge fees for educational services related to:
  - 1) part-time degree education,
  - 2) repeating certain classes in full-time studies due to unsatisfactory academic performance,
  - 3) courses not included in the study programme (curriculum),
  - 4) education of foreigners at full-time studies in Polish,
  - 5) postgraduate education and participation in other forms of postgraduate education,
  - 6) participation in other forms of education.
2. Fees are also charged for:
  - 1) university recruitment,
  - 2) validation of learning outcomes,
  - 3) issuing student ID cards and duplicates,
  - 4) issuing a foreign language transcript of a higher education graduate diploma and a diploma supplement other than those issued pursuant to art. 77.2 of the Act,
  - 5) issuing a duplicate of a higher education graduate diploma and a diploma supplement,
  - 6) use of student houses.
3. The University may charge fees associated with education in a foreign language.
4. Detailed rules for charging the fees referred to in art. 117.1.1-4, art. 117.3, including the procedure and conditions for fee waivers, shall be determined by the Senate by resolution.
5. Detailed rules for charging the fees referred to in art. 117.1.5-6, shall be determined by the Rector by way of an order.
6. The amount of fees for educational services, confirmation of learning outcomes and the use of student houses is determined by the Rector by way of an order.
7. The amount of fees charged to students requires consultation with the Student Government.
8. The competent body of the Student Government shall give its opinion referred to in art. 117.6 within 14 days of the date of the submission of the draft order by the Rector. In case of failure to express an opinion within the prescribed time limit, the consultation requirement shall be deemed to have been satisfied.

**Chapter 10**  
**DOCTORAL SCHOOLS AND DOCTORAL STUDENTS**

**Article 118**

The University has Doctoral Schools divided by field:

- 1) Doctoral School of Medical and Health Sciences for disciplines in the field of medical and health sciences,
- 2) Doctoral School of Humanities, Theology and Arts for disciplines in the field of humanities, theology and the arts,
- 3) Doctoral School of Social Sciences for disciplines in the field of social sciences,
- 4) Doctoral School of Exact and Natural Sciences for disciplines in the field of natural sciences, engineering and technology, and agricultural sciences.

**Article 119**

1. The Doctoral School is headed by a director.
2. The Director of the Doctoral School:
  - 1) organizes and supervises the implementation of the doctoral students education process,
  - 2) *(repealed)*,
  - 3) prepares a teaching offer for the Doctoral School,
  - 4) develops draft admissions policies for the Doctoral School,
  - 5) develops a draft study programme (curriculum) for the Doctoral School,
  - 6) takes decisions in individual doctoral student matters, including administrative decisions when authorized by the Rector,
  - 7) submits a report on the operation of the Doctoral School to the Rector every 2 years.

**Article 120**

1. The Doctoral School has a Doctoral School Council as a consultative and advisory body, consisting of:
  - 1) the Director of the Doctoral School as its Chair,
  - 2) Chairs of the Scientific Discipline Councils belonging to their respective fields,
  - 3) Deans of faculties appropriate for the relevant scientific disciplines,
  - 4) a representative of the Doctoral Student Government.
2. One representative of the trade unions active at the University attends meetings of the Doctoral School Council in an advisory capacity.
3. The Doctoral School Council referred to in art. 33.1.2 shall be composed of persons

appointed by the Rector at the request of the Rector's Council.

4. The powers of the Doctoral School Council shall include, in particular:
  - 1) providing opinions on candidates for the Director of the Doctoral School,
  - 2) providing opinions on the study programme (curriculum) of the Doctoral School,
  - 3) monitoring the quality of education in the Doctoral School,
  - 4) providing opinions on other matters specified in the Statute.

#### **Article 121**

1. The study programme (curriculum) of the Doctoral School shall be adopted by the Senate at the request of the Vice-Rector for Research, after consultation with the Doctoral School Council and the Doctoral Student Government.
2. The competent body of the Doctoral Student Government shall give its opinion on the study programme (curriculum) of the Doctoral School within 14 days of the date the Doctoral Student Government received the draft study programme (curriculum) from the Vice-Rector for Research.
3. Should the Doctoral Student Government fail to provide an opinion within the prescribed time limit, the obligation of obtaining an opinion shall be deemed fulfilled.

#### **Article 122**

1. Admission to the Doctoral School shall be via a competition in accordance with the rules established by the senate upon the proposal of the Vice-Rector for Research.
2. Admission to the Doctoral School is by way of enrollment on the doctoral student list, which is done by the Director of the Doctoral School.
3. Admission to the Doctoral School is denied by administrative decision. The decision is signed by the Director of the Doctoral School.

#### **Article 123**

1. A person admitted to the Doctoral School, subject to art. 123.2, shall acquire the rights of a doctoral student upon taking the following oath:

*“Podejmując kształcenie w szkole doktorskiej Uniwersytetu Mikołaja Kopernika w Toruniu i wstępując do wspólnoty akademickiej, ślubuję uroczyście:*

- *rzetelnie zdobywać wiedzę i umiejętności,*
- *szanować prawa i obyczaje akademickie,*
- *całym swoim postępowaniem dbać o dobre imię Uniwersytetu,*
- *przestrzegać zasad współżycia koleżeńskiego i przepisów obowiązujących na Uniwersytecie.”*

2. A person who does not speak Polish may take the following oath in English.



*"By undertaking my education at the Doctoral School of Nicolaus Copernicus University in Toruń and joining the academic community, I solemnly pledge to:*

- persistently acquire knowledge and skills,*
- respect the code of academic conduct,*
- respect the good name of the University with all my actions,*
- obey the rules of academic life and regulations in place at the University."*

#### **Article 124**

1. The organization of education in the Doctoral School, to the extent not regulated by the act, shall be specified in the regulations of the Doctoral School adopted by the Senate upon a motion of the Vice-Rector for research.
2. The regulations of the Doctoral School or amendments thereto shall take effect at the beginning of the new academic year and shall be adopted at least 5 months before the beginning of the academic year.
3. The regulations of the Doctoral School shall be agreed with the Doctoral Student Government. If, within 3 months of the adoption of the regulations, the Senate and the Doctoral Student Government fail to reach an agreement on the content thereof, the regulations shall enter into force by virtue of a repeated resolution of the Senate, adopted by a majority of at least 2/3 of votes of statutory composition.

#### **Article 125**

1. The supervision of education in a Doctoral School is exercised by the Vice-Rector for Research, except for individual doctoral students' matters, in which the supervisory body is the Vice-Rector for Student Affairs.
2. The quality of education in the Doctoral School is monitored by the Doctoral School Council and, in the case of an interdisciplinary school, by the Senate.

#### **Article 126**

1. In accordance with the legal regulations, doctoral students are subject to disciplinary liability for violating the regulations in place at the University and for acts that offend the dignity of the doctoral student.
2. To adjudicate doctoral student disciplinary cases, the Senate shall appoint:
  - 1) a disciplinary committee for doctoral students,
  - 2) a disciplinary appeal committee for doctoral students.
3. The disciplinary committee for doctoral students shall consist of:
  - 1) one academic staff member from each department,
  - 2) eight representatives of doctoral students.

4. The disciplinary appeal committee for doctoral students consists of:
  - 1) one academic staff member from each department,
  - 2) eight representatives of doctoral students.
5. The Senate shall elect Chairs and one Vice-Chair each from among the members of the committees referred to in art. 126.2 who are academic teachers. Only an academic staff member with the degree of *doktor habilitowany* may become the chair of the committee.
6. Candidates for members of the disciplinary committees referred to in art. 126.3 and art.126.4 shall be chosen from among academic teachers by the dean's councils, and from among doctoral students by the corresponding body of the Doctoral Student Government.
7. One may not be a member of the disciplinary committee for doctoral students and a member of the disciplinary appeal committee for doctoral students at the same time.
8. Members of the disciplinary committee for doctoral students and the disciplinary appeals committee for doctoral students may not be the University's governing body or be members of the University's governing body, with the exception of the boards of scientific disciplines, or be persons serving managerial functions at the University.
9. The term of office for members of the disciplinary committee for doctoral students and the disciplinary appeal committee for doctoral students shall be 4 years and shall commence at the beginning of the term of office of the Senate, and 2 years for doctoral students.
10. During a term of office, the procedure laid down in art. 126.3-8 shall apply *mutatis mutandis* to the election of supplementary members of the disciplinary committee for doctoral students and the disciplinary appeals committee for doctoral students.

## **Chapter 11**

### **INTERNAL QUALITY ASSURANCE SYSTEMS**

#### **Article 127**

1. An internal system of educational quality assurance and work organization functions at the University, the purpose of which is to improve the quality of education and work organization, which translates into building a culture of quality, good atmosphere and high work efficiency, satisfaction of employees, students and doctoral students, economic effects and reputation of the University.
2. The structure of the internal system of educational quality assurance and work organization, the forms of task execution and the entities responsible for their execution are determined, at the request of the Rector, by the Senate by way of a resolution, after consultation with

trade unions. Trade unions active at the University provide opinions within 14 days of receiving the draft resolution. In the event of ineffective expiry of this period, the requirement to seek an opinion shall be deemed to be met.

3. The Rector, by way of an order, shall specify:
  - 1) the detailed procedures for measuring and analyzing the quality of education and work organization,
  - 2) the detailed tasks of entities responsible for the functioning of the internal system of educational quality assurance and work organization.

#### **Article 128**

1. An internal system of quality assurance for scientific activities in scientific disciplines functions at the University, the purpose of which is to improve scientific research, development works and artistic works, translating into the achievement of scientific excellence of academic staff in individual scientific disciplines.
2. The structure of the internal system of quality assurance for scientific activities in scientific disciplines, the forms in which the tasks are to be carried out, and the entities responsible for their implementation, shall be determined by the Senate by resolution on the proposal of the Dean's Councils, after consultation with the unions. Trade unions active at the University provide opinions within 14 days of receiving the draft resolution. In the event of ineffective expiry of this period, the requirement to seek an opinion shall be deemed to be met.
3. The Rector, by way of an order, shall specify:
  - 1) the detailed procedures for measuring and analyzing the quality of scientific activity,
  - 2) the detailed tasks of the entities responsible for the functioning of the internal system of quality assurance for scientific activities.

### **Chapter 12**

#### **ACTS ISSUED BY THE BODIES OF THE UNIVERSITY AND INTERNAL SUPERVISION OF THEIR ENACTMENT**

#### **Article 129**

1. Internal legal acts of the University are issued in the form of resolutions, orders, and decisions.
2. Resolutions are passed by the Senate, the University Council, the Rector's Council, Scientific Discipline Councils, the University Election Commission, Dean's Councils, the Chapter of Honorary Titles, and the collegial electoral bodies of the University.

3. Orders shall be issued by the Rector, the Chancellor, the Deans, and Directors of research, teaching, service and auxiliary organizational units.
- 3a. Decisions shall be issued by the Chair of the Electoral College, the President of the Senate and the Chairs of the Scientific Discipline Councils, the Chairs of the Institute Councils, and the Chairs of the Scientific Discipline Development Councils respectively.
4. The types, rules of issuance and publication of internal legal acts of the University shall be determined by the Rector by way of an order.

#### **Article 130**

1. Internal supervision of the legal acts of the University is exercised by the Rector in terms of compliance with the law, the strategy of the University and important interests of the University.
2. The Senate shall rescind any unlawful resolution of the University Council and the Scientific Discipline Council. The Senate may rescind any resolution of the University Council and the Scientific Discipline Council if it is contrary to the strategy or important interests of the University.
3. The Rector shall suspend the implementation of a Senate resolution that violates the provisions of the Act or the Statutes and, within 14 days of the suspension, shall convene a meeting of the Senate to reconsider the resolution. Failure to convene a Senate meeting within 14 days shall render the suspension of the resolution by the Rector null and void. If the Senate fails to amend or rescind the suspended resolution, the Rector shall refer it to the minister for supervisory consideration.
4. The Rector shall suspend the implementation of a Senate resolution that violates the University's strategy or important interests and, within 14 days of its suspension, shall convene a meeting of the Senate to reconsider the resolution. A suspended resolution shall take effect if the Senate overturns the Rector's suspension of the resolution by a majority of at least 3/4 of the statutory membership of the Senate.
5. The Rector shall rescind an order of the Dean or the Chancellor that is contrary to the law. The Rector may rescind an order of the Dean or the Chancellor if it is contrary to the strategy or important interests of the University.

#### **Article 131**

1. In addition to internal legal acts, the University shall issue decisions, circular letters, opinions, statements, positions, announcements or notices related to the implementation of the tasks and powers of its bodies or persons appointed to perform specific functions.<sup>2</sup>
2. Art. 130.5 shall apply to decisions and positions accordingly.

3. The rules, the subject matter, and the entities authorized to issue the acts referred to in art. 131.1 and the rules for their publication shall be determined by the Rector by way of an order.

### **Chapter 13**

## **STUDENT GOVERNMENT AND STUDENTS' AND DOCTORAL STUDENTS' ORGANIZATIONS**

### **Article 132**

1. The Student Government and the Doctoral Student Government shall submit to the Rector draft budgets of the governments for the calendar year.
2. The budgets of the local governments referred to in art. 132.1 shall include the expenses of the departmental and collegiate units of the Student Government.
3. The Rector shall either approve the budget and provide funds for its implementation, or return the budget for improvement indicating the reasons for disapproval.
4. Funds allocated for the activities of the Student and Doctoral Student Governments shall be used in accordance with the regulations in force at the University and the relevant Student Government regulations.
5. The Student Government and the Doctoral Student Government shall prepare financial reports after the end of the calendar year and make them available in the BIP (PIB – Public Information Bulletin) on the University's website by 31 January.

### **Article 133**

1. Students and doctoral students of the University have the right to associate in University student or doctoral student organizations.
2. The body of a university student or doctoral student organization shall immediately inform the Rector of its establishment.
3. The provision of art. 133.2 shall also apply to associations bringing together exclusively students or students, doctoral students and employees of the University if they intend to use the resources of the University, including financial resources, as part of their activities.
4. The Rector keeps a record of the University Student and Doctoral Student organizations and associations referred to in art. 133.3.
5. Detailed rules for keeping records of the University Student and Doctoral Student organizations and associations shall be defined by the Rector by way of an order.

#### **Article 134**

1. The Rector, Deans, and Directors of Doctoral Schools may allocate resources, including financial resources, for the operation of students' and doctoral students' organizations, as well as associations operating at the University that are exclusively composed of students or students, doctoral students, and employees of the University.
2. The detailed principles and procedures for allocating and granting resources, including financial resources, to the organizations and associations referred to in art. 134.1 are defined by the Rector by way of an order.
3. University students' and doctoral students' organizations and associations that have been awarded University resources shall submit a report on the use of those resources during the academic year.

### **Chapter 14**

#### **UNIVERSITY ADMINISTRATION**

#### **Article 135**

The administrative, financial, economic, technical and service activities related to the implementation of statutory and regulatory tasks and the functioning of the University are performed by its administration.

#### **Article 136**

1. The administration of the University shall operate at the university-wide level and within the framework of the University's organizational units.
2. The administration shall operate in the form of organizational units or organizationally separate independent supervisors established, transformed, and closed by the Rector.
3. The administration of the University shall be supervised by the Rector.
4. The Rector shall evaluate the functioning of the University administration at least once every 2 years.

#### **Article 137**

1. The organizational regulations of the University specify, in particular:
  - 1) the organizational structure of the University and the division of tasks between organizational units within that structure;
  - 2) the organization and rules of operation of the University administration, including in particular:
    - a) the rules of professional subordination of employees who are not academic teachers,

- b) the types and principles of organizational subordination of organizational units and independent supervisors,
  - c) the scopes of activities of organizational units and independent supervisors,
  - d) the duties of heads of organizational units,
  - e) the principles for the operation and management of the University's administration.
2. The organizational regulations are issued by the Rector by way of an order, upon the request of the Chancellor.

#### **Article 138**

1. The administration of the University is subordinate to the Chancellor.
2. The subordination of administrative organizational units and independent supervisors to the Chancellor does not exclude their subordination to University bodies or persons holding managerial positions in the organizational units within which they operate.
3. The organizational regulations specify which organizational units of the administration and which independent supervisors are directly subordinate to the Rector.

#### **Article 139**

1. The Chancellor shall be directly subordinate to the Rector.
2. The Chancellor under the authority of the Rector:
  - 1) directs the administration and economy of the University,
  - 2) decides on matters concerning University property  
– to the extent not reserved to the authority or other management functions of the University.
3. The Chancellor shall be responsible to the Rector and reports to the Rector every 2 years on their activities.

#### **Article 140**

1. The Chancellor's duties include, in particular:
  - 1) taking actions and providing resolutions to ensure the preservation, and proper use of the assets of the University and its development,
  - 2) determining principles regarding the management of the University's assets,
  - 3) organizing and coordinating the administrative, technical and economic activities of the University,
  - 4) implementing the University's human resources and payroll policies for subordinate employees,
  - 5) serving as the official supervisor of employees who are not academic teachers, and not subject to the bodies or other management functions of the University.
2. Detailed duties of the Chancellor shall be defined in the organizational regulations.

#### **Article 141**

1. The Chancellor shall act with the assistance of no more than four Vice-Chancellors, including the Vice-Chancellor for Collegium Medicum.
2. Vice-Chancellors are hired by the Rector upon the Chancellor's request.
3. Candidates for the position of the Vice-Chancellor shall be elected via a competition.

#### **Article 142**

1. The Bursar is the chief accountant of the University and is directly subordinate to the Rector.
2. The Bursar shall act with the assistance of no more than four Vice-Bursars, including one for Collegium Medicum.
3. Detailed duties of the Bursar shall be laid down in the organizational regulations.

#### **Article 143**

1. Heads of organizational units of administration are employed by the Rector upon the Chancellor's request, after a competition, subject to art. 143.2.
2. Heads of administrative organizational units within the organizational units of the University are hired, after a competition, by the Rector upon request of the heads of these organizational units and after consultation with the Chancellor.
3. The conditions and procedure of the competition referred to in art. 143.1 are defined by the Rector upon the proposal of the Chancellor, and the competition referred to in art. 143.2 – by the Chancellor at the request of the head of an organizational unit of the University.

### **Chapter 15**

#### **UNIVERSITY ECONOMY AND ASSETS**

#### **Article 144**

1. The University, within its resources, conducts independent financial management on the basis of an annual material and financial plan, in accordance with the regulations on public finance and accounting. Until approval of the material and financial plan, the University operates on a provisional basis.
2. Collegium Medicum manages its finances on the basis of a separate material and financial plan approved by the Rector, which is an integral part of the University's material and financial plan.
3. Financial management is carried out by the Rector.
4. The University Council monitors the financial management of the University.

#### **Article 145**

1. The University may carry out business activity of a publishing, manufacturing, commercial



or service nature, separate financially and organizationally as regards its basic tasks.

2. The business activity referred to in art. 145.1 may be conducted in the form of financially and organizationally separate units operating within the structure of the University or in another organizational form provided for by law, in particular in the form of a corporation.
3. The organizational units referred to in art. 145.2 shall be established, transformed, closed, and their tasks and organizational structure are defined by the Rector. Corporations are formed by the Rector with the approval of the Senate.

#### **Article 146**

1. The Rector, in consultation with the Rector's Council, shall determine the rules for the distribution among the organizational units of the University of the funds derived from subsidies, grants, decisions or contracts awarded by the Minister and funds derived from other sources.
2. The head of an organizational unit of the University, project manager or other person authorized by the Rector to dispose of funds is responsible for their purposeful and lawful use.

#### **Article 147**

1. The University may obtain funds from sources specified in the Act.
2. The University may accept donations, gifts by will and inheritances according to the rules determined by the Rector by way of an order.
3. The State Treasury and local government units may transfer real estate to the University according to the rules set forth in the Act of 21 August 1997 on real estate management.

#### **Article 148**

1. The University, in accordance with the rules laid down in the Act, shall establish its own scholarship fund intended to finance scholarships for students' academic achievements and research scholarships for employees and doctoral students.
2. The rules for awarding scholarships shall be laid down by the Rector after consultation with the Rector's Council; however, the rules for awarding scholarships to students and doctoral students shall also be agreed upon by the Student Government or Doctoral Student Government.

#### **Article 149**

1. The University creates a special scholarship fund for students, doctoral students and employees to finance scholarships other than those listed in art. 148.
2. The resources of this fund may be derived from grants, proprietary income, and gifts or gifts by will.

3. The rules of operation of the fund are defined by the Rector by way of an order.

#### **Article 150**

1. University assets include ownership and other property rights.
2. University assets, including its name, emblems, logos, website addresses and content, and intangible property may be used by employees, doctoral students, and students only for purposes related to their employment, doctoral training, or study. Use for other purposes requires approval in accordance with the procedures established by the Rector.

#### **Article 151**

1. To facilitate the commercialization of its research results, the University shall operate the Academic Business Incubator and the Technology Transfer Center, , both of which shall be run as university-wide units.
2. The University may form special-purpose vehicles, including with other universities, and join companies formed by other universities.

#### **Article 152**

1. Legal actions on behalf of the University are performed by the Rector.
2. The Rector may grant powers of attorney to perform the legal acts referred to in art. 152.1 to persons holding managerial positions at the University.
3. The Rector may grant the Chancellor a general power of attorney to perform legal acts concerning the assets and economy of the University within the scope of ordinary management.

#### **Article 153**

1. Assets of the University may be assigned to its organizational units.
2. The decision to assign fixed assets to the organizational units of the University is made by the Rector. The Rector may authorize the Chancellor to assign fixed assets to specific categories of units.
3. The proper use and security of property assigned to an organizational unit of the University is the responsibility of its head.

#### **Article 154**

1. The Rector shall define the detailed rules and procedures for the disposal and making available under civil law agreements of real property owned by the University, subject to art. 154.2 and art. 154.3.
2. The disposal of constituents of fixed assets and the performance by the University of a legal action in the scope of placing these constituents for use by another entity for a period longer than 180 days in a calendar year in the event that the market value of these constituents or

the market value of the legal action exceeds the amount specified in the Act, requires the consent of the University Council and the President of the Public Prosecutor's Office of the Republic of Poland.

3. The provisions of the Act of 16 December 2016 on the principles of State property management shall apply to obtaining the consent of the President of the Public Prosecutor's Office of the Republic of Poland referred to in art. 154.2.

#### **Article 155**

The University may pursue projects by partnering with private entities through public-private partnerships.

### **Chapter 16**

#### **ADMINISTRATIVE REGULATIONS REGARDING ASSEMBLIES**

#### **Article 156**

1. Members of the University community have the right to organize assemblies on the premises of the University in accordance with the rules set out in the Act and the Statutes.
2. The following, within the meaning of the Statute, shall not constitute an assembly:
  - 1) meetings of the bodies of the Student and Doctoral Student Governments,
  - 2) meetings of the bodies of Student and Doctoral Student organizations functioning at the University,
  - 3) meetings organized by University employees for the purpose of performing official duties,
  - 4) meetings organized by bodies, persons serving managerial functions and heads of organizational units at the University, as well as trade unions.

#### **Article 157**

1. Organizing an assembly on the premises of the University requires notification of the Rector.
2. Organizing an assembly in the University rooms requires the permission of the Rector.

#### **Article 158**

1. The notification of the intention to organize an assembly or the request for permission to organize an assembly should include:
  - 1) name, last name and address of the person or persons organizing the assembly,
  - 2) purpose of the assembly,
  - 3) indication of the place, date and time of commencement and end of the assembly,
  - 4) program of the assembly,

- 5) anticipated number of participants,
  - 6) specification of technical means to be used during the assembly,
  - 7) rules for maintaining order provided by the organizer of the assembly.
2. The notification or request referred to in art. 158.1 shall be submitted by the organizer of the assembly to the Office of the Rector.

#### **Article 159**

1. The organizer of an assembly shall notify the Rector about the intention to organize such an assembly or shall request permission to do so not later than 24 hours prior to the commencement of the assembly.
2. In cases justified by the urgency of the case, the Rector may accept a notification or request submitted within a shorter period.

#### **Article 160**

1. The Rector shall prohibit an assembly or refuse to grant permission to organize an assembly if its purpose or programme violates the provisions of law or an important interest of the University.
2. The Rector may condition their permission to organize an assembly on the adjustment of its scope and the technical means to be used to the capabilities of the premises, in such a way that the assembly does not disturb the performance of the tasks of the University.
3. The Rector shall prohibit an assembly or refuse to grant permission to organize an assembly if the intention to organize another assembly in the same place and on the same date has been submitted, or the permission to organize such an assembly has been granted.
4. In the case referred to in art. 160.3, the Rector shall inform the organizer of the assembly about the possibility of organizing the assembly on another date or the same date, but in a different place within the University.

#### **Article 161**

1. The organizer shall be responsible for the conduct of the assembly.
2. The organizer of the assembly is obliged to:
  - 1) ensure safety and order during the assembly,
  - 2) cooperate with the Rector or a representative appointed by the Rector, including giving them the right to speak at an assembly outside the established order of speakers,
  - 3) follow the instructions of the Rector or a representative appointed by the Rector aimed at ensuring the safety of participants, undisturbed functioning of the University and securing its property,
  - 4) inform the participants of the meeting of the necessity to leave the assembly venue after

its end or after its dissolution.

3. The Rector may delegate their representative to an assembly.

#### **Article 162**

During an assembly, it shall be prohibited to:

- 1) disrupt the assembly,
- 2) disrupt the ongoing operation of the University, in particular research activities and the teaching process,
- 3) violate the law.

#### **Article 163**

1. If the course of an assembly exceeds the purpose indicated in the notification or in the request for permission, threatens public safety and order, is detrimental to the interest of the University or violates legal regulations, the Rector or a representative appointed by the Rector shall dissolve the assembly.
2. The dissolution of an assembly shall be effected by announcing an oral decision subject to immediate execution, preceded by three warnings to the participants of the assembly about the possibility of its dissolution, and then announced to the organizer, or in case the organizer cannot be contacted – announced publicly to the participants of the assembly.

#### **Article 164**

Academic teachers, doctoral students and students who disturb or attempt to disturb an assembly or disrupt its course, do not follow the orders of the organizer or the Rector's representative, or convene an assembly without the required notification or permission of the Rector, or violate the provisions of generally applicable law, shall be subject to disciplinary action regardless of other types of legal liability.

### **Chapter 17**

#### **TRANSITIONAL AND FINAL PROVISIONS**

#### **Article 165**

1. The Rector, by way of an order, shall define, by 15 May 2019, the faculty structure of the University, and in particular the names of the faculties, the scientific disciplines assigned to the faculties and the fields of study taught by the faculties, subject to art. 165.2.
2. Until the evaluation for the period 2017-2020 is completed, art. 23.2.2 shall remain in force in the following wording "2) there are at least two disciplines of science meeting the statutory numerical evaluation criterion".

3. The Rector, upon the request of the Deans referred to in art. 173.2, will determine the character of the first organizational structure of the faculties by way of an order by 30 June 2019.
4. The Rector, upon the request of the Deans referred to in art. 173.2 shall establish institutes and departments comprising faculties by way of an order by 15 September 2019.
5. The order referred to in art. 165.1 and art. 165.3-4 shall be effective from the effective date of the Statutes.

#### **Article 166**

1. The Rector shall appoint Directors of the institutes referred to in art. 28.2 by 30 September 2019.
2. The term of office of the Directors of the institutes referred to in art. 166.1 shall run from 1 October 2019 to 31 August 2020.

#### **Article 167**

1. By 30 April 2019, the Rector shall appoint Directors of Doctoral Schools who, by the date of entry into force of the Statutes, shall perform the tasks referred to in art. 119.2.2-4.
2. The term of office of the first Directors of Doctoral Schools shall expire on 31 August 2020.

#### **Article 168**

1. By 31 December 2019, the University bodies shall adapt the internal organizational structure to the provisions of the Statutes.
2. By 30 September 2019, the Senate shall update the University's Visual Identity Book.

#### **Article 169**

1. The Senate, with the exception of the representatives of students and doctoral students, shall function until the end of the term of office in its current composition. Should the mandate of a Senator expire during this period, no by-election shall be held.
2. Persons who obtained a mandate of a Senator in connection with their position as a single-member University body and Vice-Chancellors, shall retain that mandate after 1 October 2019 until the end of the term of office.
3. Art. 169.2 shall not apply to the Senators whose mandate expired by resignation.

#### **Article 170**

1. Elections of the first Scientific Discipline Councils shall be held by 31 May 2019.
2. The term of office of the first Scientific Discipline Councils shall run from 1 October 2019 to 31 December 2024.
3. Chairs of Discipline Councils shall be appointed by 30 June 2019. The provisions of art. 66 shall apply accordingly, except that the election of a candidate shall be at the request of the

Dean referred to in art. 173.2.

4. The term of office of the first Chairs of Scientific Discipline Councils shall run from 1 October 2019 to 31 August 2024.

#### **Article 171**

The term of office of Vice-Rectors, Deans, and Vice-Deans appointed under the Statutes referred to in art. 183 shall expire on 30 September 2019.

#### **Article 172**

1. By 30 June 2019, pursuant to art. 62.1, the Rector shall appoint the Vice-Rectors referred to in art. 54, subject to art. 172.2-4.
2. The Vice-Rector for Collegium Medicum shall be appointed by the Rector from among the University employees employed at Collegium Medicum.
3. The Vice-Rector for Student Affairs shall be appointed by the Rector in consultation with the members of the Senate referred to in art. 44.1.6 and art. 44.1.7 of the Statutes referred to in art. 183.
4. The term of office of the Vice-Rectors referred to in art. 172.1 shall run from 1 October 2019 to 31 August 2020.

#### **Article 173**

1. As of the date of entry into force of the Statutes, the positions of deans within the meaning of the Statutes referred to in art. 183 shall be abolished.
2. By 15 May 2019, the Rector will appoint the Deans of the faculties established under art. 165.1.
3. The term of office of the Deans referred to in art. 173.2 shall run from 1 October 2019 to 31 August 2020.

#### **Article 174**

1. As of the date of entry into force of the Statutes, the positions of vice-deans within the meaning of the Statutes referred to in art. 183 shall be abolished.
2. By 30 June 2019, the Rector shall appoint the Vice-Deans of the faculties established pursuant to art. 165.1 of the Statutes in accordance with the procedure set out in art. 65, except that the appointment shall be made at the request of the Deans referred to in art. 173.2.
3. The term of office of the Vice-Deans referred to in art. 174.2 shall last from 1 October 2019 to 31 August 2020.

#### **Article 175**

1. As of the date of entry into force of the Statutes, Faculty Councils shall be abolished.
2. As of the date of entry into force of the Statutes, Institute Councils of institutes that are

organizational units of a faculty and the functions of Directors of such institutes and their deputies within the meaning of the Statutes referred to in art. 183 shall be abolished.

3. As of the date of entry into force of the Statutes, all organizational units of a faculty which are not regulated by the Statutes shall be abolished.

#### **Article 176**

1. By 31 December 2019, the competent bodies of the University shall issue regulations on the basis of the authorizations contained in the Statutes, subject to art. 176.3.
2. Until the date of entry into force of the regulations referred to in art. 176.1, the existing regulations shall be in force, provided that they do not contradict the Act or the Statutes.
3. The resolutions referred to in art. 48.25-27, will be adopted by the Senate by 30 June 2019. Draft resolutions will be presented to the Senate by the Rector by 31 May 2019.

#### **Article 177**

Until the election of the University Election Committee referred to in art. 86, its tasks shall be carried out by the University Election Committee appointed pursuant to the provisions of the Statutes referred to in art. 183.

#### **Article 178**

The representatives to the Electoral College beginning its term of office on 1 March 2020 referred to in art. 82.4.1 shall be elected from among academic teachers holding an academic title or the academic degree of *doktor habilitowany*, and the representatives referred to in art. 82.4.2, shall be elected from among academic teachers who do not hold an academic title or the academic degree of *doktor habilitowany*.

#### **Article 179**

1. Until 30 September 2020, the provisions of the Statutes shall not apply to employees of the University employed in the position of a certified librarian and a certified scientific documentation and information specialist.
2. Certified librarians and certified scientific documentation and information specialists are employed in the following positions:
  - 1) senior certified curator, senior certified documentalist,
  - 2) certified custodian, certified documentalist,
  - 3) assistant professor at the library, assistant professor of scientific documentation and information,
  - 4) library assistant, scientific documentation and information assistant.
3. Until the date referred to in art. 179.1, the position of a certified librarian may be filled by a person having:



- 1) at least the professional title of master of art in information management and bibliography or equivalent and postgraduate degree in information management and bibliography;
  - 2) five years of work experience, and in the case of academic teachers, two years of work experience at a scientific library;
  - 3) certification of command of at least one foreign language at the B2+ level of the Common European Framework of Reference for Languages
  - 4) at least five publications in bibliography, scientific information or related sciences consistent with the profile of the relevant library;
  - 5) documented achievements in:
    - a) scientific and research activity, in particular in the form of:
      - informative and bibliographic publications,
      - other publications of a scientific nature,
      - participation in scientific committees and councils,
      - other forms of scientific and research activity;
    - b) organizational activity, in particular in the form of:
      - holding leading functions at a library,
      - management of projects, grants and activities in regular problem teams of a library,
      - designing and implementing improvements and innovations in the work of a library,
      - organization of conferences, workshops, trainings, internships, etc.,
      - cooperation with external institutions of the scientific environment and the economic sector;
    - c) teaching activity, in particular in the form of:
      - conducting classes in library science and scientific information or related fields,
      - preparation and implementation of various forms of library education, including e-learning.
4. Until the date referred to in art. 179.1, the position of a certified scientific documentation and information specialist may be filled by a person having:
- 1) at least the professional title of master of art in history, archival science or museology, or a degree in history, archival science, museology, history of art, or consistent with the profile and research needs of the archive or museum in question, or the professional title of master of art or equivalent and postgraduate degree in history, archival science, museology or history of art;
  - 2) five years of work experience, and in the case of academic teachers, two years of work

- experience at an archive or museum;
- 3) certification of command of at least one foreign language at the B2+ level of the Common European Framework of Reference for Languages;
  - 4) at least five publications in history, archival studies, museology or history of art or related sciences consistent with the profile of the relevant archive or museum;
  - 5) documented achievements in:
    - a) scientific and research activity, in particular in the form of:
      - informative publications,
      - exhibition catalogues,
      - other scientific publications,
      - participation in scientific committees and councils,
      - other forms of scientific and research activity;
    - b) organizational activity, in particular in the form of:
      - holding a leading position in an archive or museum,
      - management of projects, grants and activities in regular problem teams of an archive or museum,
      - designing and implementing improvements and innovations in the organization work of an archive or museum,
      - organizing of conferences, workshops, trainings, internships, etc.,
      - cooperation with external institutions of the scientific environment and the economic sector;
    - c) teaching activity, in particular in the form of:
      - conducting classes in archival science, museology or sciences consistent with the profile of the institution,
      - preparation and implementation of various forms of education in the field of archival science, and museology, including information education, also in the e-learning version.
5. Additional elements of assessment in the recruitment procedure of candidates for the positions referred to in art. 179.3 and art. 179.4 may be:
- 1) teaching and promotion activities for non-academic user groups,
  - 2) promotion of reading, knowledge of archival science, information education, as well as science and its achievements,
  - 3) having additional qualifications.

6. The recruitment proceedings for candidates for the positions of a certified librarian or a certified scientific documentation and information specialist, including with regard to the composition of the admissions committee, shall be conducted in accordance with the existing regulations.

#### **Article 180**

1. Academic teachers employed by the effective date of the Statutes in the position of lecturer or senior lecturer, not holding an academic degree shall be employed with effect from 1 October 2019 in the position of assistant in the group of teaching staff.
2. Academic teachers employed by the effective date of the Statutes in the position of lecturer or senior lecturer, holding the academic degree of *doktor* or *doktor habilitowany*, shall be employed with effect from 1 October 2019 in the position of assistant in the group of teaching staff.
3. The Rector shall make adjustments to the employment contracts of the academic teachers referred to in art. 180.1 and art. 180.2 by 1 October 2019.

#### **Article 181**

*(repealed)*

#### **Article 182**

*(repealed)*

#### **Article 183**

As of 1 October 2019, Resolution No. 135 of the Senate of the Nicolaus Copernicus University in Toruń of 22 October 2013 on the adoption of the Statutes of the Nicolaus Copernicus University in Toruń shall expire.

#### **Article 184**

The Statutes become effective as on 1 October 2019 except:

- 1) art. 23.2, art. 54, art. 58.2.2-4, art. 62, art. 66, art. 68, art. 69, art. 84, art. 86, art. 87, which become effective on the date these articles are adopted,
- 2) art. 27.2, art. 28.2, which become effective on 1 May 2019.

**President of the Senate**

**Prof. dr hab. Andrzej Tretyn**

**R e c t o r**

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<sup>1</sup> Amended by Resolution No. 34 of the Senate of the Nicolaus Copernicus University in Toruń of 25 May 2020 (Legal Bulletin of the Nicolaus Copernicus University in Toruń of 2020, item 195)