

<ul style="list-style-type: none"> <li>• <b>Resolution No. 135 of the NCU Senate of 22 October 2013 on adopting the Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin No. 10, item 298 as amended)</b></li> <li>• Act of 27 July 2005 – Law on Higher Education (Journal of Laws of 2017, item 218 as amended)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Resolution No. 37 of the NCU Senate of 16 April 2019 – Statutes of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 120 as amended)</b></li> <li>• Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2020, item 85 as amended)</li> <li>• Circular Letter No. 2 of the NCU Rector of 18 January 2021 on the scope of responsibilities of the Rector and Vice-Rectors of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2021, item 12)</li> </ul>
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**NCU Rector**

**§ 53 NCU Statutes**

1. The Rector directs the activities of the University and represents it externally, the Rector is the superior of the employees, students and doctoral students of the University.
2. The Rector makes decisions in all matters concerning the University, except for matters reserved by the Act or the Statutes to the competence of other bodies of the University or the Chancellor.
3. The Rector, in particular:
  - 1) develops and implements the University's development strategy.
  - 2) makes decisions concerning the property and business management of the University, including the disposal or encumbrance of property in accordance with the principles set out in Article 66, section 2, item 1 and Article 90, section 4 of the Act,
  - 3) forms, transforms and dissolves the organisational units specified in the Statutes,
  - 4) supervises and coordinates teaching and research activities of the University,
  - 5) supervises the implementation and improvement of the University's education quality assurance system,
  - 6) supervises the administration and business management of the University,
  - 7) ensures that the law is observed and safety is ensured on the University premises,
  - 8) determines the scope of duties of Vice-Rectors,
  - 9) coordinates the University's personnel policy, including the establishment and termination of employment relationships,
  - 10) appoints and dismiss the head of the university health care institution,
  - 11) appoints and dismisses the social council at the university health care institution, convenes its first meeting and appoints and dismisses its chairpersons,
  - 12) appoints, at the request of the Vice-Rector for Collegium Medicum, the Bioethics Committee at Collegium Medicum,
4. The powers of the Rector shall also include:
  - 1) setting up permanent or non-permanent rector's committees and advisory panels and appointing their composition,
  - 2) appointing and dismissing Deputy Rectors,
  - 3) exercising supervision over the activities of individual organisational units,
  - 4) acting to ensure proper conditions for the functioning of the University,
  - 5) ensuring that the welfare needs of students and doctoral students are met,

**§ 52 NCU Statutes**

1. The Rector directs the activities of the University and represents it externally.
2. The Rector is the superior of the employees, students and doctoral students of the University.
3. The Rector makes decisions in all matters concerning the University, except for matters reserved by the act or the Statutes to the competence of other bodies.
4. **The Rector, in particular:**
  - 1) manages the University,
  - 2) prepares a draft statute and a draft strategy for the University,
  - 3) **reports on the implementation of the strategy of the University, \***
  - 4) performs activities in the field of labor law,
  - 5) appoints individuals to perform managerial functions at the University and removes them from their position, except for the chairperson of the Scientific Discipline Council, ,
  - 6) pursues personnel policy at the University,
  - 7) **establishes study programs in a particular field, level, profile and form,**
  - 8) **establishes doctoral schools,**
  - 9) conducts the financial management of the University, including approval of the material and financial plan,
  - 10) ensures the implementation of the regulations in force at the University,
  - 11) issues organizational regulations of the University after consultation with the Rector's Council and trade unions,
  - 12) **issues regulations on the remuneration of the University employees after consulting the Rector's Council and agreeing with the trade unions,\***
  - 13) **issues regulations for the work of the University after consulting the Rector's Council and agreeing with the trade unions,\***
  - 14) issues, in agreement with the students' government, regulations specifying the rules of accommodation and stay in the student house,
  - 15) issues administrative decisions,
  - 16) maintains order and safety on the premises of the University,
  - 17) provides safe and hygienic working and education conditions,
  - 18) gives their consent to hold the meeting on the University's premises,
  - 19) **reviews appeals against decisions of the Admissions Committee on the refusal of admission,\*\***

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| <ul style="list-style-type: none"> <li>6) deciding on matters relating to the co-operation of the University with academic, educational and economic institutions at home and abroad,</li> <li>7) establishing rules for the use of funds received from the state budget to conduct specific research work,</li> <li>8) publishing consolidated texts of normative acts of the bodies of the University.</li> </ul> <p>5. The Rector, in writing, may authorise by name employees of the University to take certain legal actions or grant them written powers of attorney to make declarations of intent within a specified scope.</p> | <ul style="list-style-type: none"> <li>20) issues decisions on the resumption of proceedings for the award of the professional title and on the annulment of a diploma,</li> <li>21) repeals decisions of scholarship committees that are inconsistent with the law,</li> <li>22) determines, in consultation with the students' government, the amount of monthly income per person in the student's family giving entitlement to a maintenance grant,</li> <li>23) issues, in consultation with the students' government, regulations on student benefits,</li> <li><b>24) determines the lawfulness of the students' government regulations,*</b></li> <li>25) repeals unlawful acts of students' government bodies,</li> <li>26) repeals unlawful acts of University students' organization bodies,</li> <li><b>27) dissolves University students organizations,*</b></li> <li><b>28) sets out the detailed scope of responsibilities of an academic teacher,*</b></li> <li>29) ensures the issuance of official identity cards to academic teachers,</li> <li>30) gives their consent to an academic teacher for taking up or continuing additional employment with an employer providing teaching or researching services,</li> <li>31) determines the criteria for periodic evaluation for particular groups of employees and types of positions, as well as the procedure and the entity conducting the evaluation, after consulting with the Dean's Councils, the Senate, trade unions, the students' government and the doctoral students' government,</li> <li>32) establishes rules for periodic evaluation of employees,*</li> <li>33) considers appeals against interim employee evaluations,*</li> <li>34) grants sabbatical and health leave,</li> <li>35) makes awards to University employees,</li> <li>36) creates, with the approval of the Senate, a special purpose entity,</li> <li>37) makes decisions, with the approval of the Senate, to form or join a corporation,</li> <li>38) appoints disciplinary proceedings representatives,</li> <li>39) suspends academic teachers in their duties, and students and doctoral students in their rights as students or doctoral students, respectively,</li> <li>40) imposes the disciplinary penalty of a caution,</li> <li>41) enters, updates, archives and deletes data in the Integrated Science and Higher Education Information System POL-on,</li> <li>42) is responsible for the implementation of the recovery program and reports to the University Council every six months on its implementation,*</li> <li>43) carries out the information obligations resulting from the act,</li> <li>44) oversees the implementation and improvement of the University quality assurance systems,</li> <li>45) issues the Statutes and organizational regulations of the university health care institution,*</li> <li>46) appoints and dismisses the social council of the University health care institution.</li> </ul> |
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\* Statutes 2013 – responsibilities of the Senate

\*\* Statutes 2013 – student admissions – NCU Appeals Admissions Committee

## Vice-Rector

### § 54 NCU Statutes

1. The Rector manages the activities of the University with the help of no more than six Vice-Rectors.
2. One of the Vice-Rectors is the Vice-Rector for Collegium Medicum elected from among the staff employed in the faculties of Collegium Medicum who meet the requirements laid down in § 98, sec. 1.

### § 54 NCU Statutes

1. The Rector manages the activities of the University with the help of five Vice-Rectors, including:
  - 1) the Vice-Rector for Research,
  - 2) the Vice-Rector for Collegium Medicum,
  - 3) the Vice-Rector for Student Affairs.
2. The first Vice-Rector is the Vice-Rector for Research.
3. The Vice-Rector for Collegium Medicum represents the University in representative institutions of higher education and science in the field of medical sciences and health sciences.

### § 55 NCU Statutes

1. The Vice-Rector for Research implements, in particular, tasks within the following scope:
  - 1) scientific research,
  - 2) coordination of the development and management processes for research conducted at the University.
2. The Vice-Rector for Collegium Medicum performs in particular the tasks within the following scope:
  - 1) the operation of university health care institutions,
  - 2) clinical activities conducted at the University,
  - 3) coordination of postgraduate education in the field of medical and health sciences,
  - 4) cooperation with entities performing medical activities.
3. The Vice-Rector for Student Affairs implements, in particular, tasks within the following scope:
  - 1) student affairs, including students who are not Polish citizens,
  - 2) doctoral students affairs, including doctoral students who are not Polish citizens.
4. The Rector shall determine the detailed responsibilities of Vice-Rectors.

## Dean

### § 61 NCU Statutes

The Dean's responsibilities include:

- 1) directing the faculty,
- 2) preparing a faculty development strategy consistent with the University's development strategy,
- 3) representing the faculty externally when authorised by the Rector,
- 4) ensuring the proper process and quality of education,
- 5) **calling and chairing meetings of the Faculty Council, except for the part of the meeting at which their activities are evaluated,**
- 6) **presenting to the Faculty Council matters requiring consideration by this body,**
- 7) **ensuring the implementation of resolutions of the Faculty Council,**
- 8) assigning the scope of activity of Vice-Deans,
- 9) appointing Dean's committees and deputies for the Dean,
- 10) disposing of faculty funds in accordance with principles applicable at the University,
- 11) exercising supervision over the activities of the faculty's organizational units,
- 12) undertaking activities necessary for the proper functioning of the faculty,
- 13) ensuring that the law is observed and that there is order and safety on the faculty's premises,
- 14) determining a detailed distribution of teaching classes provided at the faculty, \*\*\*\*
- 15) allocating teaching classes among the organisational units of the faculty or, if the Faculty Council so decides, among individual members of staff, \*\*\*\*\*
- 16) **making decisions concerning cooperation in teaching matters with other faculties and non-faculty organizational units, \*\*\***
- 17) acting as a supervisor to all faculty members and as a supervisor and mentor to faculty students and doctoral students,
- 18) **ensuring that the welfare needs of students are met and administering the resources of the financial support fund for students and doctoral students at the faculty, \*\***
- 19) deciding on faculty matters that are beyond the competences of other University bodies or the Chancellor,
- 20) taking decisions on admission to degree programs where admission is free,
- 21) appointing an admissions committee for doctoral programs, \*
- 22) taking decisions concerning the transfer of a student from another higher education institution, \*\*\*\*
- 23) taking a decision on striking a student from the list of students, \*\*\*\*
- 24) **appointing and supervising the activities of the Faculty Scholarship Committee, \*\*\***
- 25) implementing the personnel policy of the faculty, including:
  - a) requesting approval from the Faculty Council to submit a motion to the Rector for appointment as a full professor,
  - b) submitting to the Rector, with the approval of the Faculty Council, a motion to appoint to the position of associate professor a person holding the academic title of professor,

### § 26 NCU Statutes

1. The Dean's responsibilities include:

- 1) directing the day-to-day operations of the faculty,
- 2) preparing a faculty development strategy consistent with the University's development strategy,
- 3) disposing of faculty funds in accordance with principles applicable at the University,
- 4) acting as a superior of academic teachers and engineering staff in the faculty,
- 5) acting as the Dean's Office immediate superior,
- 6) acting as a superior to faculty students,
- 7) ensuring the proper process and quality of education,
- 8) assigning the scope of activity of Vice-Deans,
- 9) implementing a personnel policy for the faculty,
- 10) making decisions on personnel matters not reserved to the jurisdiction of bodies or other management functions of the University,
- 11) deciding on faculty matters that are beyond the competences of other University bodies or the Chancellor,
- 12) exercising supervision over the activities of the faculty's organizational units,
- 13) representing the faculty,
- 14) **appointing a council for the scientific discipline development for a scientific discipline that does not meet the numerical evaluation criterion,**
- 15) appointing deputies for the Dean,
- 16) appointing faculty committees after consultation with the Dean's Council,
- 17) assigning classes conducted by faculty employees,
- 18) **organizing the work of the Dean's Council,**
- 19) convening in faculties with an institute structure, in consultation with the directors of the institutes, meetings of the combined Scientific Discipline Council or Councils of Institutes and chairing these meetings,
- 20) performing other tasks delegated by the Rector.

- c) submitting to the Rector a motion, after consultation with the Faculty Council, to employ an academic teacher under a contract of employment,
- d) submitting a motion to the Faculty Council for the appointment of heads of organizational units of the faculty,
- e) organizing competitions for the appointment of academic teachers,
- f) reporting to the Senate at least once during their term of office on the personnel policy pursued, as well as on the research activity and development of the faculty,
- g) submitting motions on personnel matters of faculty members to the Rector or the Chancellor respectively,
- h) submitting a motion for the periodical evaluation of an academic teacher.

**\* Statutes 2019 – Doctoral Schools**

**\*\* Statutes 2019 + Order No. 138 of the NCU Rector of 2019 – NCU Rector**

**\*\*\* order No. 138 of the NCU Rector of 1 October 2019 Rules for Student Benefits at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 362 as amended) – there is no faculty scholarship committee, the scholarship committee is appointed by the Rector.**

\*\*\*\* resolution No. 39 of the NCU Senate of 30 April 2019 Rules of Study of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 127 as amended) – current task

\*\*\*\*\* order No. 166 of the NCU Rector of 4 November 2019 Work Regulations of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2019, item 368 as amended) – current task

**Vice-Dean**

§ 100 NCU Statutes

1. The Faculty elects two Vice-Deans.
2. In particularly justified cases, after obtaining the approval of the Rector, the Faculty Council may agree to elect a third Vice-Dean.

§ 25 NCU Statutes

1. The faculty is headed by the Dean with the assistance of no more than three Vice-Deans, including the Vice-Dean for Student Affairs.

**NCU SENATE – collegiate body of the University**

§ 45 NCU Statutes

1. The University Senate:
  - 1) adopts the University's mission and strategy for its development,
  - 2) adopts the strategy and main directions of the University's activities,
  - 3) adopts and amends the Statutes of the University,
  - 4) gives its opinion on the establishment, transformation and liquidation of faculties, including those based in locations other than the University, \*\*\*\*
  - 5) gives its opinion on the liquidation of the University, its merger with another public higher education institution and the change of its name,

§ 48 NCU Statutes

The Senate's competences include:

- 1) adopting the University's strategy and approving the report on its implementation;
- 2) adopting the Statutes;
- 3) adopting study regulations;
- 4) appointing and recalling members of the University Council;
- 5) determining the compensation of members of the University Council;
- 6) giving opinions on candidates for the position of Rector;
- 7) carrying out an evaluation of the functioning of the University;

<ul style="list-style-type: none"> <li>6) gives its opinion on delegating tasks referred to in art. 40.1 of the Act to the University,</li> <li>7) gives consent to the establishment of a special purpose vehicle by the University,</li> <li>8) gives consent to the Rector to conclude a framework cooperation agreement with a foreign entity,</li> <li>9) proposes candidates to the Polish Accreditation Committee and the General Council for Science and Higher Education,</li> <li>10) <b>determines the conditions and procedure for sending employees, doctoral students and students abroad by the University, *</b></li> <li>11) confers the title of doctor honoris causa and gives opinions on applications from other higher education institutions for the conferment thereof,</li> <li>12) approves the regulations of the Academic Business Incubator,</li> <li>13) approves the regulations of the Technology Transfer Centre,</li> <li>14) adopts the Rules of Procedure for management of copyrights, related rights and industrial property rights, and the Rules of Procedure for commercialisation of the results of research and development work,</li> <li>15) considers appeals against resolutions of the Faculty Council,</li> <li>16) dissolves, at the request of the Rector, the university student or doctoral student organisation, *</li> <li>17) adopts resolutions on matters defined in the provisions on medical activity,</li> <li>18) approves the Rector's decision to temporarily suspend classes at the University or to temporarily close the University. ***</li> <li>19) with regard to education: <ul style="list-style-type: none"> <li>a) indicates which courses are classified as part-time programmes,</li> <li>b) <b>determines the number of full-time students in each field of study financed from the state budget, *</b></li> <li>c) <b>determines the fields of study and levels of education provided by faculties within areas of study and fields of study corresponding to the authorisation to confer the academic degree of doctor habilitatus,</b></li> <li>d) defines, at the request of the relevant faculty council, the learning outcomes for individual fields of study, taking into account the level and profile of education,</li> <li>e) adopts guidelines for study programmes, including study plans for degree programmes, doctoral programmes, post-graduate programmes and continuing education courses,</li> <li>f) determines the conditions, procedure and date of commencement and completion of admissions to degree programmes in individual fields of study, as well as the conditions and procedure for admissions to doctoral programmes and their forms,</li> <li>g) adopts regulations for higher education degree programmes,</li> <li>h) adopts regulations for doctoral programmes,</li> <li>i) adopts regulations for postgraduate studies, regulations for continuing education courses and regulations for training courses,</li> <li>j) <b>determines the conditions under which a student may be exempted from completing a work placement,</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>8) <b>making recommendations to the University Council and the Rector regarding the tasks within their jurisdiction;</b></li> <li>9) conferring the title of doctor honoris causa;</li> <li>10) adopting the conditions, procedure and date of commencement and completion of admission for studies;</li> <li>11) adopting curricula for degree programmes and post-graduate studies;</li> <li>12) adopting curricula for doctoral schools;</li> <li>13) determining the methods for learning outcomes validation;</li> <li>14) nominating candidates for institutions representing the higher education and research community;</li> <li>15) carrying out tasks related to: <ul style="list-style-type: none"> <li>a) assigning levels of the Polish Qualifications Framework to qualifications awarded after completion of post-graduate studies, *</li> <li>b) inclusion in the Integrated Qualifications System of qualifications awarded after completing postgraduate studies and other forms of education – in accordance with the Act of 22 December 2015 on the Integrated Qualifications System; *</li> </ul> </li> <li>16) indicating which courses are classified as part-time studies;</li> <li>17) approving specimens of higher education diplomas and specimens of certificates of post-graduate studies, as well as specimens of documents of completion of other forms of education;</li> <li>18) approving the regulations of the Academic Business Incubator;</li> <li>19) approving the regulations of the Technology Transfer Centre;</li> <li>20) giving opinions on candidates for the director of the Academic Business Incubator;</li> <li>21) giving consent to the establishment of a special purpose vehicle by the Rector;</li> <li>22) adopting the regulations for managing copyrights, related rights and industry property rights and the principles of commercialization;</li> <li>23) adopting rules for the use of research infrastructure;</li> <li>24) giving consent to the formation or accession to a cooperation, cooperative or other business organization;</li> <li>25) determining the procedure for conferring the degree of doctor;</li> <li>26) defining the detailed procedure for conferring the degree of doctor habilitatus;</li> <li>27) determining additional requirements for individuals who are awarded the degree of doctor and additional conditions for admission to defending a doctoral thesis;</li> <li>28) adopting rules of competition within the frameworks of admission to the doctoral school;</li> <li>29) adopting curricula for education of doctoral students;</li> <li>30) adopting the regulations of the doctoral school;</li> <li>31) adopting resolutions on shortening the term of office of the University Council;</li> <li>32) adopting the University's Visual Identity Book;</li> <li>33) giving opinion on the commissioning of a specific task by the competent minister to the University within the scope of teaching or education of scientific personnel for sports;</li> <li>34) giving opinion on personnel policies;</li> <li>35) approving the specimen of the doctoral diploma and the postdoctoral diploma;</li> </ul>
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<p>k) approves a specimen of a higher education diploma, a certificate of completion of postgraduate studies, a certificate of completion of a continuing education course and a certificate of completion of a training course,</p> <p>l) approves the specimen of the doctoral diploma and the habilitation diploma,</p> <p>20) with regard to financial and assets management:</p> <p>a) approves the University's financial statements in accordance with accounting regulations, **</p> <p>b) approves the material and financial plan of the University, **</p> <p>c) adopts the recovery programme referred to in Article 100a of the Act and submit to the minister responsible for higher education periodic reports on its implementation, **</p> <p>d) gives consent to the disposal by the University of fixed assets referred to in Article 90.4 of the Act, **</p> <p>e) determines the rules for charging fees for educational services, as well as the procedure and conditions for exemption from such fees for students and doctoral students,</p> <p>f) determines the rules for charging the fees referred to in Article 170a.5 of the Act,</p> <p>g) selects the entity authorised to audit the University's annual accounts, **</p> <p>h) gives consent to joining a company, cooperative or other economic organisation and to founding a company,</p> <p>i) determines the principles for the acquisition, disposal and encumbrance of securities to the extent not regulated by the provisions on public finance and securities trading,</p> <p>21) with regard to personnel policy:</p> <p>a) proposes to the minister responsible for higher education the appointment of the Rector to the position of full professor or the position of associate professor,</p> <p>b) gives opinion on the applications for appointment to the position of full professor and associate professor of holders of the academic title of professor,</p> <p>a) gives opinion on the applications for initial employment at the University as the principal place of work under a contract of employment in the position of full-time associate professor of persons who do not hold the academic title of professor, as well as on the motions for initial employment at the University as the principal place of work under a contract of employment in the position of full professor and associate professor, of persons who hold the academic title of professor,</p> <p>b) gives opinion on the application of the minister responsible for higher education to dismiss the Rector,</p> <p>c) gives opinion on the employment of the Chancellor of the University,</p> <p>d) gives opinion on the candidates for the position of director of the Academic Business Incubator and Technology Transfer Centre,</p> <p>e) gives opinion on the appointment of the Director of the Library,</p> <p>f) determines the rules for establishing the scope of duties of academic staff, the types of courses to be taught within the scope of those duties, including the workload of teaching tasks for each position and the rules for calculating teaching hours, *</p> <p>g) determines the rules and procedure for entrusting academic teachers with teaching classes in excess of the number of overtime hours laid down in Article 131.1 of the Act, *</p> <p>h) determines the procedure for granting annual leave to academic teachers, *</p>	<p>36) giving opinions on applications for state orders and decorations as well as state awards and departmental medals to distinguished employees and persons of merit for the University;</p> <p>37) approving the contribution of the assets of the university health care institution to the company.</p> <p><b>* Statutes 2013 – Faculty Council</b></p>
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<ul style="list-style-type: none"> <li>i) determines the funds for the remuneration of University staff, *</li> <li>j) determines the rules for the award of the Rector's awards,</li> <li>†) gives opinions on applications for state orders and decorations as well as state awards and departmental medals to distinguished employees and persons of merit for the University,</li> </ul> <p>22) with regard to the activities of the university health care institution for which the University is the founding body,</p> <ul style="list-style-type: none"> <li>a) adopts resolutions on the establishment, transformation and liquidation of the university health care institution, *</li> <li>b) grants statutes and adopts amendments to the Statutes of the university health care institution at the request of the rector, *</li> <li>c) gives consent to the contribution of the assets of the university health care institution to a company or a foundation,</li> <li>d) approves the annual financial plan and the annual financial and material accounts of the university health care institution. **</li> </ul> <p>2. The competences of the University Senate also include:</p> <ul style="list-style-type: none"> <li>1) establishing rules for the University' s operation and guidelines for Faculty Councils in the performance of their basic tasks,</li> <li>2) evaluating the University' s operations, approving the Rector' s annual reports on the University' s operations and evaluating the Rector' s activities, **</li> <li>3) expressing the opinion of the academic community of the University and giving opinions on matters submitted by the Rector, Faculty Councils or members of the Senate in the number of at least five,</li> <li>4) expressing its position on other matters of importance to the academic community submitted by the Rector, faculty council or at least 1/3 of the senate members.</li> </ul> <p>* Statutes – Rector  ** Statutes 2019 – University Council  *** Law on Higher Education and Science 2018 – minister responsible for higher education and science  **** Rector's Council</p>	
<b>Council of Collegium Medicum –initiating, consultative and advisory body of the Rector</b>	<b>Council of Collegium Medicum – body coordinating CM</b>
<p>§ 56 NCU Statutes</p> <p>The competences of the Council of Collegium Medicum include in particular:</p> <ul style="list-style-type: none"> <li>1) issuing opinions on matters submitted by the Vice-Rector for Collegium Medicum, by faculty councils forming Collegium Medicum, or by at least five members of the Council of Collegium Medicum,</li> <li>2) initiating: <ul style="list-style-type: none"> <li>a) cooperation agreements between Collegium Medicum and foreign entities,</li> <li>b) organizational changes within the structure of Collegium Medicum,</li> </ul> </li> <li>3) issuing opinions on:</li> </ul>	<p>§ 32 NCU Statutes</p> <p>4. The competences of the Council of Collegium Medicum include:</p> <ul style="list-style-type: none"> <li>1) issuing opinions on matters submitted by the Vice-Rector for Collegium Medicum and the Dean’s Councils of the faculties forming Collegium Medicum,</li> <li>2) initiating cooperation agreements between Collegium Medicum and foreign entities,</li> <li>3) issuing opinions on organizational changes within the structure of Collegium Medicum,</li> <li>4) issuing opinions on projects for the establishment, transformation, or liquidation of the University health care institution,</li> <li>5) issuing opinions on draft resolutions of the Senate on other matters specified in the provisions of the act on health care activity,</li> </ul>

<ul style="list-style-type: none"> <li>a) draft resolutions on the establishment, transformation or liquidation of a university health care institution,</li> <li>b) draft resolutions on other matters specified in the provisions of the act on health care activity,</li> <li>c) the Statutes and amendments to the Statutes of the University health care institution at the request of the Rector,</li> <li>d) joining a company, a cooperative or another business organisation by units of Collegium Medicum and forming a company with the participation of the units of Collegium Medicum,</li> <li>e) contributing university health care establishments to a company,</li> <li>f) the annual financial plan and the annual accounts of the university health care establishment.</li> </ul>	<ul style="list-style-type: none"> <li>6) issuing opinions on the Statutes of the University health care institution,</li> <li>7) issuing opinions on other matters specified in the Statutes and submitted by the Rector.</li> </ul>
<b>Faculty Council – collegiate body of the University</b>	<b>Scientific Discipline Council – collegiate body of the University</b>
<p>§ 58 NCU Statutes</p> <p>1. The competences of the Faculty Council include:</p> <ul style="list-style-type: none"> <li>1) adopting a faculty development strategy, *****</li> <li>2) setting the general directions of the faculty's activities, *****</li> <li>3) adopting, after consultation with the relevant body of the student government, in accordance with the guidelines laid down by the Senate, degree programmes, including study plans, ***</li> <li>4) adopting, after consultation with the relevant body of the doctoral student government, in accordance with the guidelines laid down by the Senate, plans and programmes for doctoral studies, ***</li> <li>5) adopting, in accordance with the guidelines laid down by the Senate, plans and programmes for postgraduate studies and continuing education courses, ***</li> <li>5a) assigning levels of the Polish Qualifications Framework to qualifications awarded on completion of postgraduate programmes, taking into account art. 21 of the Act of 22 December 2015 on the Integrated Qualifications System; ***</li> <li>5b) adopting decisions on the inclusion in the Integrated Qualifications System of qualifications awarded on completion of postgraduate programmes, taking into account the information referred to in art. 25.2 of the Act of 22 December 2015 on the Integrated Qualifications System; ***</li> <li>5c) applying to the competent minister referred to in art. 2.14 of the Act of 22 December 2015 on the Integrated Qualifications System to include in the Integrated Qualifications System the qualifications awarded on completion of continuing education courses and training courses referred to in art. 6.1.5.; ***</li> <li>6) issuing opinions on applications for the Minister's scholarships for students and doctoral students for outstanding achievements,</li> <li>7) setting the directions of the faculty's personnel policy, including: <ul style="list-style-type: none"> <li>a) periodically evaluating the research and teaching activities and the scientific career development of academic teachers, *</li> </ul> </li> </ul>	<p>§ 59 NCU Statutes</p> <p>1. The responsibilities of the Scientific Discipline Council include:</p> <ul style="list-style-type: none"> <li>1) awarding degrees,</li> <li>2) overseeing doctoral studies,</li> <li>3) issuing opinions on study course programs for majors assigned to scientific disciplines and multidisciplinary majors covering the given discipline</li> <li>4) indicating directions for personnel policy within the scientific discipline,</li> <li>5) providing opinions on evaluation and promotion criteria,</li> <li>6) reviewing applications for promotion and employment in the position of an academic teacher,</li> <li>7) taking a stand on matters relating to research, development and education in the scientific discipline covered by its scope.</li> </ul> <p>2. In the cases of Institutes referred to in § 28.2, the competences specified in § 28.1 points 2-5 shall be performed by the Institute Council.</p> <p>§ 58 NCU Statutes</p> <p>1. At the faculties of the University, for disciplines having a scientific category, councils of these disciplines shall be created.</p> <p>2. The Scientific Discipline Council consists of:</p> <ul style="list-style-type: none"> <li>1) all academic teachers representing a given scientific discipline who hold the title of professor or who hold the academic degree of doctor habilitatus,</li> <li>2) 25% of academic teachers (not less than one) holding a doctoral degree representing the discipline,</li> <li>3) 10% of other academic teachers (not less than one) representing the discipline,</li> <li>4) one representative of doctoral students representing the discipline, if the University is authorized to confer a degree in the discipline,</li> <li>5) Vice-Deans and Deputy Directors of the Institute, if they were not elected in the groups of academic teachers referred to in points 2 and 3.</li> </ul>

<p>b) giving approval to applications for appointment to the positions of full professor and associate professor by holders of the academic title of professor, as well as applications for initial employment at the University as the principal place of work under a contract of employment in the position of full professor and associate professor by holders of the academic title of professor,</p> <p>c) giving opinion on applications for the employment of academic teachers under a contract of employment,</p> <p>d) giving opinion on applications for the appointment of the head of a faculty organisational unit, *****</p> <p>e) giving opinion on applications for awards and distinctions for academic teachers and applications for national and departmental orders and decorations and departmental medals for faculty members, ***</p> <p>8) undertaking procedures for the award of academic titles and degrees of doctor and doctor habilitatus within the limits of its powers,</p> <p>9) proposing or giving its opinion on proposals for the establishment, transformation or liquidation of organisational units within the Faculty and on the appointment or dismissal of the heads of these units, *****</p> <p>10) proposing the establishment or discontinuation of fields of study, doctoral programmes, post-graduate programmes and continuing education courses, ****</p> <p>11) naming the halls of the faculty, ***</p> <p>12) presenting opinions to the bodies of the University on matters concerning the faculty and the University, *****</p> <p>13) adopting resolutions laid down in legal regulations, including in particular in the Study Regulations and the Regulations for Doctoral Studies. *****</p> <p>2. Faculty Councils may appoint standing and non-standing committees and determine their composition and tasks. **</p> <p>3. Faculty councils may delegate to deans or committees appointed by them some of their competences which are not statutorily reserved for councils.</p> <p><b>* order No. 266 of the NCU Rector of 16 December 2020 on the criteria, procedure and the entity carrying out the periodic assessment of academic teachers at the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2020, item 431 as amended) – Discipline Assessment Committee, Faculty Assessment Committee, University Assessment Committee, the Rector</b></p> <p><b>** Statutes 2019 – Dean after consultation with the Dean's Council</b></p> <p><b>*** Statutes 2019 – NCU Senate</b></p> <p><b>**** Statutes 2019 - Rector after consultation with the University Council, at the request of the Dean and with the opinion of the Scientific Discipline Council and the Dean's Council</b></p> <p><b>***** Dean</b></p> <p><b>***** Dean's Council</b></p>	<p>3. The number of members resulting from the percentage specified in Sec. 2, items 2 and 3 shall be rounded up.</p> <p>4. The council of the scientific discipline represented by fewer than thirty academic teachers shall consist of all academic teachers representing the discipline and one representative of doctoral students representing the scientific discipline.</p> <p>5. Scientific Discipline Council meetings may be attended in an advisory capacity by:</p> <ol style="list-style-type: none"> <li>1) the Dean, if representing another scientific discipline,</li> <li>2) academic teachers holding the title of professor or the academic degree of doctor habilitatus representing the given discipline, who have reached the age of 67 by the beginning of their term of office,</li> <li>3) two representatives of students' government,</li> <li>4) one representative of doctoral students' government who is a participant in the doctoral program supervised by it,</li> <li>5) one representative from each trade union active at the University who is employed at the faculty.</li> </ol>
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**Faculty Council**

## § 57 NCU Statutes

1. The Faculty Council consists of:
  - 1) the Dean as its chairperson,
  - 2) the Vice-Dean or Vice-Deans,
  - 3) professors and habilitated doctors employed at the faculty,
  - 4) elected representatives of other academic teachers employed at the faculty for whom the University is the place of primary employment in the number of at least 10% of the Council's composition,
  - 5) elected representatives of students of the faculty in the number of at least 20% of the council,
  - 6) one elected representative of the doctoral students,
  - 7) one elected representative of the non-academic staff employed at the Faculty.
2. If the faculty employs more than sixty professors and habilitated doctors, the Faculty Council, by resolution of the Faculty Council, may include their representatives elected in the following ratio: one representative for every three professors and habilitated doctors.
3. Representatives of trade unions at the University, one from each union, attend Faculty Council meetings in an advisory capacity.
4. Retired academic teachers may be invited to Faculty Council meetings in an advisory capacity.

**Dean's Council – consultative and advisory body**

## § 25 NCU Statutes

2. The Dean's consultative and advisory body is the Dean's Council, which consists of:
  - 1) the Dean as its chairperson,
  - 2) Vice-Deans,
  - 3) chairpersons of discipline councils,
  - 4) directors of institutes who are not chairpersons of the discipline council,
  - 5) deputy directors of institutes,
  - 6) department heads for faculties where no institutes have been established,
  - 7) representatives of the faculty student's government,
  - 8) the head of the Dean's Office.
3. The number of representatives referred to in § 25.2.7 shall constitute 20% of the members of the Dean's Council. The number of representatives of the student's government of the faculty shall be rounded down.
4. One representative from each trade union active at the University who is a faculty member shall attend the Dean's Council meetings in an advisory capacity.

**Council – collegiate body of the University**

## § 51 NCU Statutes

The competences of the Convention include:

- 1) Undertaking action to:
  - a) promote the development of research and cooperation between the University and business entities,
  - b) promote technological progress and innovation,
  - c) enhance competitiveness of the University,
  - d) raise public and private funds to implement the tasks of the University,
  - e) promote and carry out activities to enhance the level of education of citizens,
  - f) promote the region's assets and development opportunities,
- 2) give opinions on matters presented by the Rector or other members of the Convention.

## § 50 NCU Statutes

1. The University may have the Convention as an initiating and consultative body.
2. The Convention consists of:
  - 1) the Rector as its chairperson,
  - 2) Vice-Rectors,
  - 3) the Chancellor,

**University Council – collegiate body of the University**

## § 43 NCU Statutes

1. The tasks of the University Council include:
  - 1) giving opinion on the draft strategy of the University;
  - 2) giving opinion on the draft statute;
  - 3) monitoring the financial management of the University, including:
    - a) giving opinion on the material and financial plan,\*
    - b) approving the report on the implementation of the material and financial plan,\*
    - c) approving the financial statement;\*
  - 4) monitoring the financial management of university health care institutions, including:
    - a) approving the material and financial plan,\*
    - b) approving the financial statement;\*
  - 5) monitoring the management of the University;
  - 6) nominating candidates for the position of Rector;
  - 7) giving opinion on the report on the implementation of the strategy of the University;
  - 8) selecting an audit firm to audit the financial statements of the University;\*
  - 9) adopting and updating the recovery program and submitting a report on its implementation to the appropriate minister;\*

- 4) the Kujawsko-Pomorskie Voivode,
  - 5) the Kujawsko-Pomorskie Voivodeship Marshal,
  - 6) the Mayor of Toruń,
  - 7) the Mayor of Bydgoszcz,
  - 8) the Mayor of Grudziądz.
3. Representatives invited by the Rector may attend meetings of the Convention, including in particular:
- 1) professional self-government bodies,
  - 2) scientific, professional and artistic institutions and associations,
  - 3) organisations of employers, entrepreneurs and financial institutions,
  - 4) public and non-public higher education institutions.

- 10) giving consent to the University's legal action in the field of disposing of fixed assets and in the field of giving these assets for use to another entity, for a period longer than 180 days in a calendar year in cases where the market value of these assets or the market value of the subject of the legal action exceeds the amount specified in the Act;\*
  - 11) requesting the minister to set the basic remuneration and functional allowance of the Rector;
  - 12) granting the Rector a performance allowance;
  - 13) monitoring the status of the University's management control;
  - 14) giving opinion or submitting proposed resolutions to the Senate regarding the strategy of the University;
  - 15) giving opinion on the Rector's annual reports on the activities of the University;\*
  - 16) giving opinions on matters submitted by the Rector or the Senate;
  - 17) making proposals to the University bodies concerning its functioning;
  - 18) submitting an annual report of its activities to the Senate.
2. When performing the tasks referred to in § 43.1, the members of the University Council shall be guided by the welfare of the University and shall act to the benefit thereof.

§ 42 NCU Statutes

1. The University Council consists of the following members:

- 1) eight members appointed by the Senate, including four from outside the University community,
- 2) the chairperson of the students' government.

**\* Statutes 2013 – NCU Senate**

**Rector's Council – consultative and opinion body of the Rector**

§ 56 NCU Statutes

3. The Rector's Council consists of:

- 1) the Rector as chairperson,
- 2) Vice-Rectors,
- 3) Deans,
- 4) directors of doctoral schools,
- 5) the Director of the University Library,
- 6) the Chancellor,
- 7) the Bursar.

4. One representative from each trade union active at the University shall attend the Rector's Council meetings in an advisory capacity.

5. The Rector determines the detailed scope of tasks and rules of operation of the Rector's Collegium and the Rector's Council.

§ 1 order No. 224 of the NCU Rector of 14 October 2020 on the tasks and rules of operation of the Rector's Council of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2020, item 363)

1. The tasks of the Rector's Council, hereinafter referred to as 'the Council', include in particular:
- 1) adopting resolutions on the University's membership in national and international organisations of higher education institutions after consultation with the Senate;
  - 2) accepting candidates for the title of doctor honoris causa presented by the Rector;
  - 3) giving opinions on:
    - a) the organisational regulations of the university research centre,
    - b) the organisational regulations of the university teaching unit,
    - c) the organisational regulations of the university support unit,
    - d) the organisational regulations of the University Library and the rules on access to the collection of the University Library,
    - e) establishing, transforming, liquidating and renaming faculties,\*
    - f) establishing, transforming, liquidating and renaming university research centres, university teaching units and university support units,
    - g) organisational regulations of the University,
    - h) remuneration regulations for University employees,
    - i) University work regulations,
    - j) rules for awarding scholarships to students for academic achievements and study grants to staff and doctoral students;
  - 4) indicating candidates for members of the University Council;
  - 5) proposing to the Rector the appointment of the composition of the council of the all-University interdisciplinary school;
  - 6) cooperating with the Rector in determining the principles for the distribution among the organizational units of the University of funds derived from subsidies, grants, decisions or contracts awarded by the minister, as well as funds from other sources.

\* **Statutes 2013 – NCU Senate**

### **Rector's Collegium – consultative and opinion body of the Rector**

§ 56 NCU Statutes

2. The Rector's Collegium consists of:
- 1) the Rector as chairperson,
  - 2) Vice-Rectors,
  - 3) the Chancellor,
  - 4) the Bursar.
5. The Rector determines the detailed scope of tasks and rules of operation of the Rector's Collegium and the Rector's Council.